



Art Academy
of Cincinnati

Agreement for Temporary Leave of Absence

This document will serve as an official agreement between faculty and student for a Temporary Leave of Absence not to exceed 2 weeks of class meetings. This agreement is voluntary and is to be completed at the discretion of both faculty and student and is not intended to replace an official Medical Leave of Absence. Faculty may list assignments, projects, and expectations for successful fulfillment of course requirements and dates by which these materials will be due. Noncompletion of agreed upon requirements and/or failure to return to class by listed dates without further communication between faculty and student may result in a lowering of the student's grade.

Leave of Absence beginning date _____ **Return date** _____

Requirements

Due by

- | | | |
|----|-------|-------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |
| 4. | _____ | _____ |
| 5. | _____ | _____ |

Notes

Faculty Signature _____ Date _____

Student Signature _____ Date _____