

Art Academy of Cincinnati
Artist & Writer in Residence
September 20th, 2021 – June 30th, 2022

Stage 1

Confirm your school is in one of these counties:

- Ohio:
 - o Hamilton, Butler, Warren, Clermont, Montgomery, Greene, Preble, Brown, Clinton, Fayette, Highland, Adams
- Kentucky
 - o Boone, Kenton, Campbell, Gallatin, Owen, Carroll, Grant, Pendleton, Bracken, Scott, Harrison, Bourbon, Fayette
- Indiana
 - o Franklin, Dearborn, Ripley, Switzerland

Stage 2

Complete the A&WiR Registration Form: <https://form.jotform.com/admin655/awir>

Stage 3

Wait for your confirmation email. Within 10 business days you will receive an email to confirm scheduled dates. You'll be introduced to your Teaching Artist & Writer and project proposal(s) based off your registration form.

Stage 4

Confirm your selected project proposal and scheduled A&WiR dates via email.

Stage 5

Teaching Artist & Writer arrives for the 1st Session Day with necessary supplies and continues to visit in-person based on scheduled and confirmed dates. Students complete pre-survey on/or prior the 1st session.

Stage 6 (Field Trip)

Coordinate bussing for the Field Trip utilizing school district bussing protocol and send invoice to:

Art Academy of Cincinnati
1212 Jackson St.
Cincinnati, OH 45202
Attn: Tommy Ballard

Stage 7

Complete post-survey questionnaire and email any photos/testimonials to:

tommy.ballard@artacademy.edu