

already been extinguished and if you are uncertain whether they have been reported or not. Please provide LOCATION/ DATE AND TIME/ and NATURE OF THE FIRE.

Security: 513-562-6279 or 513-616-4802
Director of Student Services: 513-562-6273

Fire Log

A Fire Log is maintained in the Facilities Office and records all reported fires, including arson, in the Residence Hall. The log details the date/time, location, and nature of all fires reported. This log is available for inspection during regular business hours by students, staff, and general public.

Timely Warnings

In the event that a situation arises in our school building, adjacent housing facility or in the surrounding neighborhood that, in the judgment of the Safety Committee, constitutes an ongoing or continuing threat, a “Timely Warning” will be issued through the campus email and text system. In addition, the posting of fliers, in-class announcements, or other appropriate means may be used.

Annual Disclosure of Crime Statistics

The Art Academy prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Police and Crime Statistics Act, and subsequent guidance as outlined in the Campus SaVE Act. Our statistics are comprised of those reports made to our security officers, campus officials (including but not limited to the Director of Facilities, Academic Dean, and Director of Student Services) and the Cincinnati Police Department of criminal activity on school property and adjacent public property. The Director of Student Services compiles this information and combines it with the Fire Statistics from the Residence Hall and submits the combined contents by the 1st of October to the U.S. Department of Education. The full text of this report can be viewed at www.ope.ed.gov/security. A hard copy of this report may be viewed in the Student Services office during regular business hours or by calling 513-562-6273.

The Art Academy maintains a “Daily Crime Log” for the purpose of recording criminal incidents, alleged criminal incidents, and disciplinary referrals that are reported to the Art Academy Security Officers in order to disclose crime information to our students, employees, and the general public on a timelier basis than the annual statistical disclosures (see: Annual Disclosure of Crime Statistics). The log discloses the nature of the crime, case number, date, and time reported, date and time occurred, general location, and the disposition of the incident (open, closed, pending, arrest, criminal referral, and disciplinary referral). Classifications include, but are not limited to: murder, negligent and non-negligent manslaughter, forcible and non-forcible sex offenses, robbery, aggravated assault, simple assault, burglary, larceny, motor vehicle theft, arson, vandalism, intimidation, weapons, drugs, and alcohol violations.

The Director Student Services maintains the “Daily Crime Log,” a hard copy of which is available for review during regular business hours in the Student Services office.

Reporting of Criminal Offenses

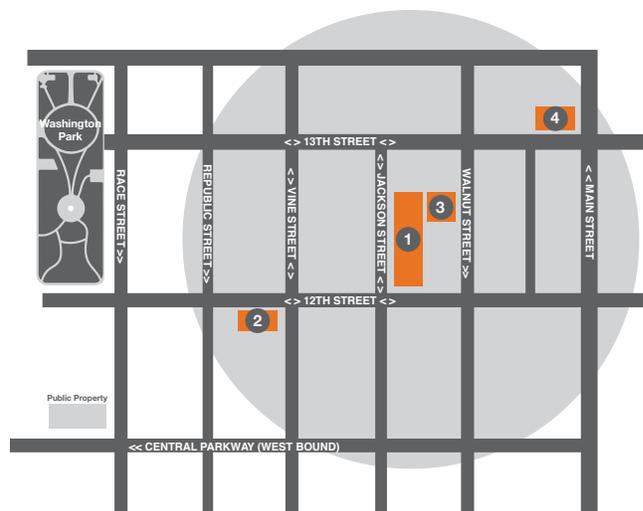
To report a crime, contact:

1. **Cincinnati Police Department**
911 Emergencies
513-765-1212 Non-emergencies
2. **Art Academy Security**
513-616-4802 Cell Phone
513-562-6279 Security Desk

Voluntary and Confidential Reporting

If you are a victim of a crime and do not want to pursue action within the school system or the criminal justice system, you may consider making a confidential report. With your permission, the school can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information, the school can keep an accurate record of the number of incidents involving students, determine a pattern of crime if revealed, and alert the campus community to any potential danger. Reports filed in this manner are counted and disclosed in the Art Academy of Cincinnati’s Annual Security and Fire Safety Report.

The Art Academy encourages anyone who is a victim or witness to any crime to promptly report the incident to the police. In the case of voluntary confidential reporting, information that the victim or witness wishes to be withheld will not be disclosed to the police.



Geography

In order to comply with the Jeanne Clery Disclosure of Campus Security Police and Crime Statistics Act, the Art Academy is required to disclose statistics for reported crimes based on both the type of crime reported and the location of the crime. For this reason, the geography of the institution needs to be defined in accordance with Clery

mandates, which state that Clery geography is comprised of locations falling into three categories: On-Campus Property, Public Property, and Non-Campus Property.

AAC On-Campus Property consists of the following, noted according to the map:

1. **Main AAC campus** at 1212 Jackson Street
2. **Harper Lofts Residence Hall** at 5 W. 12th Street
3. **AAC Parking Lot** at 1217 Walnut Street.
4. **Ruthven Suites Residence Hall** at 126 E. 13th Street

AAC Public Property consists of segments of the following streets immediately adjacent to On-Campus Properties:

- 12th Street
- 13th Street
- Walnut Street
- Jackson Street
- Vine Street
- Main Street

The Art Academy neither owns nor controls any Non-Campus Property.

Campus Safety Enforcement

The Art Academy Security Officers provided by Allied Universal Security Service are a uniformed and unarmed authority that maintains a highly visible and vigilant presence as a proactive measure to deter potential criminal activity and other unacceptable behaviors. When necessary, Allied Universal Security Service provides rapid communications to the appropriate public safety agency through the local 911 call center to ensure that appropriate help has been summoned.

The Art Academy Security Officers have the authority to ask persons for identification to determine whether or not individuals have lawful or legitimate business on campus property. However, they are not police officers and do not possess arrest authority. Our security department maintains a highly professional working relationship with the Cincinnati Police Department, meeting with them and other local organizations and businesses on a monthly basis to discuss recent crime and safety statistics compiled from neighborhood reports. All crime victims and witnesses are strongly encouraged to immediately report the crime to our security officers, school officials, and the Cincinnati Police Department. Prompt reporting will assure timely warning notices on campus and timely disclosure of crime statistics, which will help determine the existence of patterns of crime with regard to particular locations, methods, or assailants and thus alert the school community to potential danger. Prompt reporting is important in matters of public safety.

Security Awareness and Crime Prevention

Throughout the year the Art Academy outlines ways to maintain personal safety, prevent theft, and assist in crime prevention through posted alerts, brochures, seminars,

programs, videos, and discussions. Some examples include:

- Allied Universal Security Service maintains a 24/7 campus security presence.
- Over-the-Rhine Chamber of Commerce Safe and Clean Program, which promotes the anonymous reporting of ongoing “Hot Spots” for crime and drug activity through the use of “Hot Spot” cards and the “Hotline” 513-588-6909.
- Monthly Safety Sector meetings sponsored by the Over-the-Rhine Chamber of Commerce, through which the police and the community come together to share and discuss safety and crime issues. The Director of Student Services and other members of the AAC staff attend these meetings.
- “Put Your Junk in the Trunk” program, sponsored by the Cincinnati Police Department, a program that encourages keeping your valuables out of sight. School posters of a similar theme are on display.
- Brochures in the AAC addressing topics of rape, sexual assault, stalking, domestic violence, college-age drinking, Policy for a Drug-Free Campus, and thefts from autos.
- Ohio Victims of Crime Compensation Program: www.ag.state.oh.us/victim/compensation
- Resident Advisors conduct meetings with housing students to provide tips on assault, robbery, theft, the neighborhood, and walking in numbers.

Criminal Activity Off Campus

The Art Academy does not use the Cincinnati Police Department to monitor off-campus student organizations for criminal activity because the school does not officially recognize any such organizations.

Sex Offender Registration

In accordance to the “Campus Sex Crimes Prevention Act” of 2000 which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Art Academy of Cincinnati provides links to the State of Ohio Sex Offender Registry and the Hamilton County Sex Offender Registry. This Act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice of each institution of higher education in that state at which the person is employed, carries a vocation, or is a student. The State of Ohio is responsible for maintaining this registry. Follow the links below to access each website, then click on the sexual offender database link.

- www.ag.state.oh.us
- www.hcso.org

Annual Security Report Availability

The Art Academy of Cincinnati's Annual Security and Fire Safety Report includes statistics for the previous three years concerning reported crimes that occurred on campus and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning Emergency Response and Evacuation and other matters. You can obtain a copy of this report by contacting the Director of Student Services at 513-562-6273 or by visiting the Student Services Office in N112.

Missing Persons

In the event that an AAC student is deemed missing for 24 hours or more (or less if the situation deems necessary), the missing student's registered confidential contact person will be notified. If the situation is confirmed, an investigation will be initiated by way of interviews of roommates, residents, students and faculty, and if still warranted, notification of the Cincinnati Police Department will be made, and any collected data will be turned over at that time. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. If said housing student is less than 18 years of age and is not emancipated, his/her/their parent or guardian will be notified.

Missing student notification procedures shall be posted inside each housing facility near the entrance. In addition, each housing resident is given the option of providing the school a confidential contact person by simply filling out, signing, and dating their Health and medical Information form.

Crime Statistics

A full, detailed crime statistics history for the previous three reporting years is available in the Annual Security Report (available for review in Student Services office, N112) or online at www.artacademy.edu/about-aac/consumer-information.php.

Safety and Health Hazards Policy

Regulations for use of materials are distributed at each studio class. Students are responsible for reading, understanding, and applying the Art Academy's safety and health hazard regulations. Freshmen are provided health and safety information in first-year classes. Material Safety Data Sheets (MSDS) are available in the appropriate faculty offices and labs in designated studio areas.

Smoking and Vaping Policy

The Art Academy of Cincinnati maintains that students, faculty, staff, and visitors are entitled to live, study, create, and work in areas that are free of smoke, vapors, fumes, or other noxious substances. Thus, in accordance with Chapter 3794 of the Ohio Revised Code, the Art Academy of Cincinnati prohibits smoking in all facilities that it owns, leases, rents, or otherwise controls. The Ohio Revised Code

defines smoking as "inhaling, exhaling, burning, or carrying any lighted cigar, cigarette, pipe, or other lighted smoking device for burning tobacco or any other plant." The AAC further defines smoking as the activation or consumption of any substance that can be inhaled and/or exhaled, whether the substance is activated by heat, water, battery, electricity, or by any other means.

Smoking is permitted only outside and only in clearly marked areas. When smoking in such areas, completely extinguish the fire from your cigarettes and then dispose of all materials properly in the receptacles provided for that purpose. Do not leave cigarette butts or other smoking-related materials on the ground, pavement, benches, planters, or any place other than the designated receptacles. Intentionally starting a fire, whether in an approved cigarette disposal receptacle or not, constitutes arson, a felony punishable by law.

Woodshop

All new students must complete a woodshop orientation session and pass a test that demonstrates competency regarding safe and proper use of the equipment before they may use the woodshop. The woodshop and all power equipment are to be used under direct supervision by the course faculty, the Woodshop Manager, or the Woodshop Monitor. Lockout procedures are in place to prevent unmonitored use of power tools. Work areas should be cleaned after use. Woodshop hours are posted outside the door of the shop.

Art Exhibitions Policy

Students must complete the Art Academy Exhibition Reservation Form when they wish to install any artwork in the building. The map of designated exhibition areas and reservation form are located in the student and employee copy rooms.

Campus Security

Allied Universal Security Service officers monitor the 1212 Jackson Street building 24 hours daily, 7 days per week. Security officers are on site for the safety of students, faculty, and staff. Students are encouraged to call Security Services at 513-562-6279 or 513-616-4802 in the event of an urgent security concern. Security officers monitor the external and internal cameras and watch for solicitors and other unwanted persons near the campus. Security officers will ask unwanted persons to leave the premises, and they will call authorities if necessary. In instances of emergency, the Emergency Procedures listed above shall be followed.

Student ID and Security Cards

During New Student Orientation, students will be issued photo identification cards, which function as security passes to access the main building and the residence hall (for students who are campus residents.) If a student loses his/her/their security pass, a replacement card may be obtained card for a fee of \$15.00. Current students