



Student Handbook

Art Academy of Cincinnati

Introduction

Affiliations and Authorizations

The Art Academy of Cincinnati is an independent college of art and design. The Art Academy is accredited and is a charter member of the National Association of Schools of Art and Design (NASAD) and by the North Central Association of Colleges and Schools. The Art Academy has been issued a certificate by the Ohio Board of Regents under Section 1713.03, Ohio Revised Code. It is authorized under Federal Law to enroll non-immigrant alien students. The Art Academy subscribes to Title VI of the Civil Rights Act of 1964. It is the policy of the school that no person shall be subject to discrimination as student or employee because of race, color, national origin, sex, handicap, sexual orientation or age, in admissions or access to, or in treatment or employment, and is authorized by the Ohio State Board of Education and the State Approving Agency for Veterans Training to accept students under the G.I. Bill.

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General Information

Building and Office Hours

The Art Academy's main building at 1212 Jackson Street is open 24 hours, 7 days a week during the BFA Fall and Spring semesters. You must be enrolled in a class to gain access to the building. All students and employees must show their Art Academy ID, when requested by security personnel. Holiday and summer hours will be posted ahead of time to communicate when the building will be closed. The front desk security phone number is **513-562-6279**; the security personnel cell phone number is **513-616-4802**; the Art Academy's main phone number is **513-562-6262**; and the Academic Administrative Coordinator's phone number is **513-562-8777**. The Administrative Offices keep regular office hours Monday through Friday, 9:00 AM to 5:00 PM, or as posted outside an office.

Campus Security

Security personnel are in the 1212 Jackson Street building 24 hours, 7 days a week. They are on-site for the safety of the students, faculty and staff. There is one security officer present between 8:00 AM and 4:00 PM Monday through Friday. Between 4:00 PM and 8:00 AM Monday through Friday and all Saturday and Sunday hours, there are at least two security officers hired for your safety. One of these two guards is the roving guard, who is responsible for escorting students to and from their cars and apartments, as well as making rounds inside and outside of the building. Students may call the security phone 513-562-6279 or 513-616-4802 and ask for an escort from their car or apartment. Security officers when on duty are asked to keep an eye on monitors and to watch for solicitors outside the building doors. Guards will ask unwanted people to leave the premises and will call authorities if necessary. If a student has an emergency, they may contact the security officers at the front desk and they will assist them to the best of their ability.

Student ID and Security Cards

During the Orientation Week, students will be issued a security card to access the building. If you lose your security card, you may go to the Finance Office, Room S257, to secure a replacement card for a fee of \$10.00. Students must return their security cards to the Finance Office or reception desk in the lobby at the end of the school year or be charged the \$10.00 replacement fee.

Email

The Art Academy issues an email account to each student at the beginning of the school year. Each student will receive a username and password. Students should check their email on a regular basis for notices, announcements, student activities, registration and financial information. Access to – and use of – passwords, protected, and/or secure areas of the site is restricted to authorized users only. Unauthorized individuals attempting to access these areas of the site may be subject to prosecution. Emails can be accessed from any computer with Internet capabilities. Visit www.artacademy.edu and click on the “webmail” link.

Bulletin Boards

The Art Academy has a variety of bulletin board spaces for student and administrative announcements. The following guidelines describe the methods required for posting information on the bulletin boards. Any materials not posted within these guidelines are subject to disposal. Listed are the areas in which posters are allowed. Everyone is to use this procedure.

Lower Level south and north – Art Academy events

1st, 2nd, 3rd, 4th, 5th and 6th floor south of the elevators – Art Academy notices, Art Academy events

1st floor north – local art show post cards and posters

Student mailroom inside - housing/roommates, jobs and soccer

Student mailroom outside - financial aid

2nd floor north - call for art show entries

3rd floor north - community events

4th floor north - community events

Signage posted at the Art Academy will conform to the following standards:

1. No signage may be posted that is intended to be inflammatory, provocative, or otherwise intended to insult or demean others.
2. Only signage that is informative in nature may be posted.
3. All signage will state clearly who is responsible for the posting and when it was posted.

If students need to announce something on the video screen in the front lobby, they must request that Denise Brennan Watson announce the information and provide her all relevant information and images, if needed. All announcements must relate to campus programming. Contact Denise at 513-562-8777 or dwatson@artacademy.edu

Mailboxes

All student mailboxes are located in Room N111 near the first floor Commons area. Students must check mailboxes weekly for important papers and announcements. Locks can be opened by turning Left to the first number, Right past the first number to the second number, Left directly to the third number then turn the knob Right to open (like a doorknob). Mailbox combinations are given out at New and Returning Student Orientation or by contacting Jack Hennen, Director of Facilities. Tampering with a mailbox is against federal law and can be prosecuted as a crime.

Telephone Messages

Denise Watson at the Front Desk will take telephone messages and place them in the students' mailboxes. Students will be called out of class only in the event of an urgent situation. In cases of an emergency, the office personnel will make every effort to reach a student. Students may make local calls only from the Commons phone found in the first floor hallway. Students should call Denise Watson at 513-562-8777 to report illnesses, car trouble and other emergencies that will result in absences or late arrivals.

Art Academy Student Identity Cards

Identification cards are issued to students at Orientation or during their first semester. If a student should lose their ID, they can get a new card from the Finance Office, Room S257. Students need an identification card to get student discounts at local area attractions,

galleries, and museums. Identification cards are on a lanyard and must be worn at all times when the student is in the building for security purposes.

Supply Store

Supplies for studio classes may be purchased at Suder's Art Supply store. The Suder's store is located at 1309 Vine Street, 513-241-0800. Ten percent off supplies is given when you show your Art Academy student ID.

Purchasing Textbooks

The Art Academy is now using DuBois Bookstore, located at 321 Calhoun Street in Clifton, for ordering textbooks. The store website is <http://www.duboisbookstore.com/jhdubois>, and the phone number is 513.281.4120. DuBois will hold textbooks for four weeks, after which time the requested books will be returned to the publisher.

Fire Drills

Fire drills will be held throughout the year. All students, faculty and staff should exit immediately upon witnessing the alarm. A siren will sound, and lights will flash when there is an alarm. The front doors will open and the hallway doors will close automatically to ensure that the HVAC system effectively evacuates the smoke. Use the closest exit. Fire Alarms are located on every floor: First floor near the ATM in the lobby, second through fourth floors near both North and South stairwells in the hall, on the fifth and sixth floors at the South end of the hallway and in the lower level near both North and South stairwells in the hall.

First Aid

First aid kits are available on each floor throughout the building. On floors three through six they are located at the South end of the hallway, in the mailroom on the second floor and near the North elevator on the lower level. An accident or serious illness should be reported to the instructor if it occurred during class and to the Director of Facilities immediately. Call 911 for any emergencies. The Art Academy is not allowed to give out non-prescription drugs of any kind; students should come prepared with necessary medications.

Galleries

The Ruthe G. Pearlman Gallery features changing shows by regionally and nationally known artists. Located on the first floor North, it is free and open to the public. The Exhibitions Committee chooses the artists to show in the Pearlman Gallery. The Chidlaw Gallery is located on the lower level and displays primarily student work. The Convergys Gallery is located in the Lobby of the Art Academy.

Health Insurance

The Art Academy does not have insurance for enrolled students; however, the Art Academy recommends US Health Insurance for insurance needs. Go to www.healthins101.com for information about benefits, how to apply, and rates. Applications take 5-7 days to approve. To contact a representative directly call 1-888-921-8101.

YWCA

Art Academy students may be eligible for reduced rates at the Fitness Center at the downtown YWCA. The YWCA is located at 898 Walnut St. across from the Public Library. Please call to verify that a discounted rate is available. The number is 513-361-2116.

Library

The Public Library of Cincinnati and Hamilton County is the official Art Academy library. Students are expected to use the library outside of class for class research. Located at Walnut Ave. and 9th, it is only 3 blocks from the Art Academy. Full-time Art Academy students may apply for borrowing privileges. The Greater Cincinnati Library Consortium is a cooperative of area libraries to promote library services among and through member institutions. GCLC consists of 44 academic, public, school and special libraries. If you are a student, faculty member, or research person affiliated with a GCLC member institution, you have borrowing privileges.

Art Academy students must present a picture ID in order to receive their GCLC lending card. You can get your GCLC card from the Public Library. Students must present a photo ID to get their lending card. Sophomores, Juniors and Senior students are responsible for getting their card every year on their own. Only the person named on the Library card may check materials out with the card. No one is permitted to allow others to check materials out on his/her Library card. Each person who checks out library materials is responsible for the materials while they are in his or her possession and for their return to the Library. Materials may not be given to any other person after they have been checked out. Friends may not return library materials and then check them out for themselves. Students should not leave library materials lying around at the Art Academy. When materials are not in use, they should be locked in the student's locker. Students will be held responsible for lost or stolen library materials and will have to reimburse the Library for the loss.

Lockers

All freshmen and sophomores will be given lockers to use. Lockers are located on the lower level of the building. Students may pick a locker at Orientation and place their own lock on it for safety. Please inform Denise Watson of your locker number immediately and ensure that you have secured your chosen locker with your own lock prior to informing Denise of your locker number. Freshmen and sophomores have priority; however, juniors and seniors are allowed to use the lockers if available.

The Art Academy does not keep records of combinations to students' private locks. If you use a combination lock, please be sure to memorize your combination. Locks will be cut off if not removed by the student at the end of the year, and all contents remaining in the lockers after the deadline to remove the items will become the Art Academy's property. The Art Academy reserves the right to remove locks in situations other than the end-of-the-year clean-out if the Director of Facilities determines that reasonable cause to do so exists.

Lost and Found

If you have lost any property in the Art Academy building, please check at the Front Desk to find out whether the property has been turned in. If you find property in the building please turn it in to the Front Desk. The Art Academy is not responsible for any loss of or damage to personal property from fire, theft or other causes. Items will be kept until the last day of classes each semester only.

The Commons

The Commons area is located on the first floor of the North building. This is a place where students may eat their lunch, study in groups, utilize the building-wide WIFI service, read

their mail, etc. A microwave oven is located on the North wall near the food service area, and another is in the Vending Machine Room.

Visual Resource Center

Students may use the Art Academy VRC in conjunction with class assignments. Cameras, video equipment, projectors and slides may be checked out for no more than 48 hours. Students must fill out a checkout contract and have it signed by their instructor. Students may check out and return equipment from the VRC, located at N206 at designated times only. Students must read and sign a contract for every piece borrowed. The student is responsible for returning the equipment in the same condition as when checked out. The student will be charged for all damages to equipment. Students must demonstrate competency to use the equipment.

Checkout times will be posted on the door of the VRC. Equipment must be returned to the VRC during posted hours. If an item is checked out on a Friday, it is due back by 12:00 pm on the following Monday. Students who do not return equipment on time will be put on a “prohibited to check out equipment” list until the equipment is returned in acceptable condition. Students on the “prohibited to check out equipment” list will have their grades, transcripts and diplomas held until equipment is returned in acceptable condition. If equipment is not returned on time in proper condition, the student will be charged for the equipment.

The Learning Assistance Center

Located on the second floor North, Room N205, the Learning Assistance Center provides students with help organizing, editing and proofreading written assignments. Students may sign up for an appointment with the English tutor during the posted hours outside the door or by calling 513.562.6261. The tutor can help with study skills, test-taking strategies, and time management issues. Computers are located in the Learning Assistance Center for students to use while working on class assignments. Contact the Academic Dean for further information.

Woodshop

All first-year students must take part in a woodshop orientation session and pass a test that demonstrates competency regarding safe and proper use of the equipment before they may use the woodshop. The woodshop and all power equipment are to be used under direct supervision of the instructor or the woodshop monitor. Tools in locked cupboards are restricted to use in the woodshop only. Work areas should be cleaned and left in order after use. Woodshop hours are posted outside the door of the shop.

Visitors

An Art Academy student must accompany their invited visitors at all times and is responsible for such visitors. The visitor must sign in and wear a visitor lanyard given to them by the security officer on duty. If a student anticipates having a visitor in the building after business hours, he/she may list the visitor’s name with the Receptionist at the Front Desk before 5:00 pm of the day of the anticipated visit. This policy applies to visitors expected after 5:00 pm on any weekday or at any time during the weekend. Only visitors on the list will be permitted to enter the building after hours.

Models

No student or college employee may be hired for nude modeling at the Art Academy. Only the Model Coordinator may do the hiring and scheduling of models. Please submit all requests for models to the Model Coordinator on the designated Model Request form. A specific model may be requested. Please do not hire, schedule, and make promises to the models regarding scheduling. The Art Academy will pay only those models contracted by the Model Coordinator. The model information is kept confidential and is not disclosed to student, faculty, staff or the public. Phone numbers, email addresses, and home addresses of models can be only released with written consent of the model or as required by law.

Computer Labs

You must be a full-time or part-time student currently enrolled in a class at the Art Academy to use the computer facilities. Use of computers and equipment is limited to Art Academy course related projects only. No food or drinks are permitted in the computer labs, except capped water. No Art Academy equipment may be detached or unplugged from its installation location or installed/connected to equipment. No one is permitted to install, copy, or reconfigure software, make changes to the computers' hardware, software, utilities, or operating system for any reason. This includes downloaded applications or games. No streaming audio or peer-to-peer file sharing software is permitted. No software can be duplicated or removed from the lab for any reason. Duplication of Art Academy software is against the law. No equipment, manuals, or supplies may be removed from the labs.

Please think before you print! You must ask yourself: do I really need to print this entire page or do I really need it in color? All students are allocated 10 gigabytes of space on the server. It is advised that you backup important projects on some type of media such as CD, USB flash drive or external hard drive. Be sure to label your drives with your name. At the end of the year all files will be backed up and then the server volumes will be cleared.

Students creating video files cannot create and store files on the server. That must be done locally, and it is highly advised that you purchase a small portable fire wire drive. If any problems with a machine arise, document the problem on the lab log clipboard provided in each lab. Before leaving a machine, be sure to close out of programs that you were using, log out, and please clean your work area.

Curriculum

Bachelor of Fine Arts

The Art Academy grants a Bachelor of Fine Arts degree with a major in Art History, Illustration, Photography, Visual Communication Design, Drawing, Painting, Printmaking, or Sculpture upon satisfactory completion of all studio and academic requirements. All first year BFA students begin with two semesters of Foundations program courses. The intensive nature of this course work prepares the student to move into studio areas of special interest unique to their specific discipline regardless of Major. The Foundations program provides sufficient breadth to allow the student the opportunity to investigate various media and personal expression while providing depth in preparation for their chosen Major specialization beginning in the sophomore year.

Beginning with the second year students narrow their focus to a major. All BFA students are required to take 78 studio credits, 15 art history credits, and 30 academic studies credits.

Students who opt for the major in Art History take 60 studio credits, 33 art history credits, and 30 academic studies credits. For all majors, completion of the total number of 123 credits is required to graduate. In addition, students may minor in Digital Arts or any of the other studio areas.

Professional Preparation

The goal of the Art Academy of Cincinnati B.F.A. degree programs' course work is to prepare students to pursue their post Art Academy goals as practicing professionals or working toward an advanced degree. Toward this end an important feature is that all students participate in the Professional Preparation Component as part of their required course work. This includes participation in an internship with an off-site institution where students work in the field, in a design firm, advertising agency, professional gallery, photo studio, educational institution or production studio. In-house internship experience could be the Academy Design Service, being an Art Academy gallery assistant or the Professional Practicum class where students work with faculty supervisors to engage in partnerships in the community on art and design projects. Professional Preparation experiences could include some of the following: creating murals, curating exhibits in various public venues, writing proposals for architectural and public beautification, public awareness campaigns in the neighborhood, teaching assistant opportunities in various community programs and school arts programs or public and private documentation of various community and city projects.

Faculty Advisors

Each student is assigned a faculty advisor. The advisor is available to the advisees during office hours and will provide information on such issues as school philosophy and procedures, programs of study, course requirements and registration. The Art Academy assists students in making decisions regarding their academic, personal and career choices. However, it is the individual student's responsibility to ensure that they register for and complete degree requirements. Each semester advisors will counsel advisees on academic progress, short and long-term goals and career goals. Personal problems, adjustment problems and academic problems can be discussed with the advisor. Each upper-class student is assigned an advisor in his or her major area of study. Advisors of upper-class students are responsible for helping the student plan his/her program, keeping track of the student's

accumulation of credits in his/her major and toward graduation, counseling the student if problems arise academically, and generally being available to their advisees for any information or advice they may require.

Transfer of Credits for the BFA Program

Up to 60 credits may be transferred to the BFA degree program. The appropriate regional body must accredit the institution where those credits were earned. The transfer courses must be compatible with the Art Academy's program and are evaluated by the Department Chairs. Grades should be 2.0 or better and are evaluated on a case-by-case basis. Acceptance of credits earned more than ten years ago will be at the discretion of the BFA Chair and the Academic Dean.

Writing Assessment Program

Students are introduced to the Writing Assessment Program during Fall Orientation. They are also given the Writing Standards Form and the Writing Rubrics at this time. Each student's writing is evaluated six times during his/her four years at the Art Academy. The student's portfolio consists of the Incoming Writing Diagnostic, Student Self-Evaluations for 1st, 2nd, and 3rd Year Reviews, Mid-Level Writing Diagnostic, and the Senior Thesis. Students, their advisors, and the Registrar receive copies of all writing assessments. All six writing assessments are mandatory for graduation and are regulated by the Chair of the Academics Department.

Graduation Requirements

The following criteria must be met in order for students to be eligible for graduation:

1. All 123 credit hours must be completed in required areas.
2. A minimum cumulative grade point average of 2.00 must be achieved.
3. Tuition and fees must be paid in full.
4. Completed exit interview with the Financial Aid Office (student loan recipients only).
5. Official high school and college transcripts (if applicable) must be on file in the Registrar's office.
6. Complete and submit to the registrar an application for graduation.
The application for graduation should be completed during your advising session in the spring semester of your Junior year. The application for graduation is available from your advisor, the registrar or the registrar's web page.
7. In Communication Arts, the senior thesis consists of both written and visual components.
8. In Fine Arts, the senior thesis is a written explanation of the concepts, theories, influences, and experiences that form the basis of the work presented for review in the thesis exhibition.
9. Senior exhibition of artwork for evaluation.
10. Students should have completed reviews at each year level before graduation. If, for a legitimate serious reason such as illness or death in the family, a student misses a review either during review week for freshmen, sophomores, and juniors or during a senior exhibition, it is the responsibility of the student to coordinate with his/her Department Chair to schedule a substitute review as soon as possible.

Students not meeting the above criteria may petition the Academic Dean to participate in the graduation ceremony. The petition must include a clear plan showing how the student intends to complete graduation requirements. Petitions are accepted only prior to April 15 and will not be considered if the student needs more than 6 credit hours to fulfill requirements.

Master of Arts in Art Education Program

The Art Academy has long provided a rich and unique studio experience for those with the passion and commitment to become artists. In keeping with that tradition, the MA program serves a dedicated and engaged community of art educators who are seeking to focus on serious artistic development as a means of improving their own teaching of art. Following the guidelines of the National Association of Schools of Art and Design, the degree is practice-oriented with the emphasis on an intense and personalized studio program combined with a closely aligned academic experience in art education and art history. The combination of the studio and art education courses is designed to provide the students with new perspectives and renewed energy in teaching and learning. It is absolutely essential that our educators are a part of the discourse dealing with the underlying critical and historical issues that surround the making of art. These issues are at the core of the Art Academy's studio program, and our students gain a thorough understanding of the making of art. Understanding comes with a knowledge of art history, our aesthetic roots, a respect for craft and process, learning by doing, and the ability to stimulate and inspire the imaginations of young people. Through the study of art, a good teacher has the power to pass on the value and appreciation of art and most importantly, validating what is best about humanity. Teaching is a shared responsibility between the instructor and the student to create a community of learners.

MAAE Schedule

The program runs during the summer to accommodate the schedules of working teachers. Taking a full schedule of approximately eleven credits, the program could be completed in three summers. However, students may complete the program in three to five summers. Seven or more credits constitute full-time status. Each summer session consists of one eight-week session. A full-time student could earn as many as six studio and six academic semester credits per summer. The final summer includes an additional one credit Art Education Seminar/Portfolio Presentation. In addition, it is possible to take studio and art history electives during the academic year. A limited number of courses are available in the evening to work with teachers' schedules. The MA in Art Education program provides students with a range of studio experiences in drawing, painting, printmaking, sculpture, and photography. A variety of courses are offered each session and the curriculum has been organized so that a student has broad exposure to several media and the opportunity to focus in a particular area before completing the program.

MAAE Degree Requirements

Art Education Requirements Credits	9
Art History Requirements Credits	6
Studio Courses Credits	18
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Total Credits needed to graduate	33

Transfer of Credits for the MAAE Program

Up to nine credits may be transferred to the MA degree program. The appropriate regional body must accredit the institution where those credits were earned. The transfer courses must be compatible with the Art Academy's program and are evaluated by the MAAE Chair and the Academic Dean. Grades should be 3.0 or higher and are evaluated on a case-by-case basis. Acceptance of credits earned more than five years prior to the date of application will be at the discretion of the MAAE Chair and the Academic Dean.

Evaluation of Student Performance

The faculty assesses students' success through written papers, tests and studio critiques of work produced. The grading system is the same for the BFA degree. Students are evaluated on the basis of the quality of work, commitment, growth and participation in class and are evaluated at the end of a course. In order to make acceptable academic progress in the MA program, a student must maintain a 3.0 (B) grade point average.

Advancement to Candidacy Review

Upon approaching completion of 15 credits in coursework, MAAE students are eligible for Advancement to Candidacy. Advancement to Candidacy requires review by a faculty committee evaluating the quality of work and progress in the program. The committee consists of a panel of MAAE faculty who meet with the student to discuss the portfolio of studio work and course work representing all of the courses taken to date in the program. In preparation for Portfolio Presentation, the review includes a brief oral and written component in addition to the visual presentation. If the committee agrees that the student has sufficient ability and is progressing well, the student is advanced to a Master's Degree Candidate. However, if the committee feels that the student is not yet ready to advance to candidacy, the student is advised to take additional courses and meet with the faculty committee upon completion.

Final Portfolio Presentation

The Final Portfolio Review takes place as the student nears completion of all coursework for the MAAE degree. A written component, an oral presentation, and an exhibition of a body of studio work are three parts of the Final Portfolio Presentation, which is required for achievement of the MAAE degree.

Art Academy Academic Information

Grading

The numerical grade values are as follows:

A = 4.0	C = 2.0	UW = 0.0
A- = 3.7	C- = 1.7	
B+ = 3.3	D+ = 1.3	
B = 3.0	D = 1.0	
B- = 2.7	D- = 0.7	
C+ = 2.3	F = 0.0	

Meaning of the Letter Grades

Grades are reported twice each semester; at mid-term and at the close of the term. The mid-term grade is a preliminary indication of the student's progress to date. Only the final grade is entered into the student's official record.

- A Excellent.
Student displays in the required course work exceptional growth, consistently higher performance beyond meeting course requirements, sophisticated reasoning and problem solving skills, an understanding and mastery of subject matter and insight that goes beyond the course's basic concepts and principles. Student meets course attendance and exceeds in participation and assignment expectations.
- B Proficient.
Student displays in the required course work growth, good reasoning and problem solving skills, proficiency in understanding course subject matter and basic concepts and principles. Student meets course attendance, participation, and assignment requirements.
- C Adequate.
Student demonstrates in the required course work acceptable growth, acceptable thinking and problem solving skills, a basic understanding of course subject matter and basic concepts and principles. Student demonstrates a willingness to comply with course attendance, participation, and assignment requirements, but is inconsistent in meeting these requirements.
- D Unsatisfactory.
Student demonstrates in the required course work a deficiency in growth and an inadequate understanding of course subject matter. Student is inconsistent and often fails to meet course attendance, participation, and assignment requirements.
- F Failing.
Student fails to demonstrate growth in the required course work. Student is weak in reasoning and problem solving skills and shows little to no understanding of course subject matter and basic concepts and principles. Student is unable to meet course attendance, participation, and assignment requirements.
- W Withdrawal. Does not affect cumulative grade point average.
- UW Unofficial Withdrawal. Counts as an F in the cumulative grade point average.

The criteria in each grade range focuses on quality, consistency, growth and effort. The use of a plus or minus grade suffix reflects judgment by faculty as to how the student meets criteria within the letter grade range. A total cumulative average of 2.0 must be reached in

order to earn a degree. The cumulative grade point average (CGPA) is determined by adding the total quality points earned divided by the credits attempted. Each student is responsible for the knowledge of the cumulative average (CGPA) in any given year.

Repeating a Failed Course

Students may repeat a failed course for the purpose of replacing the “F” in the cumulative grade point average.

Incomplete

A grade of “I” (Incomplete) may be granted to a student who did not complete the requirements of the course when normally due. The granting of an Incomplete is at the discretion of the instructor. Adequate time to complete the requirements of the course will be provided, depending on the amount of work missed. A contract for an Incomplete must outline the instructor’s requirements for deadlines and successful fulfillment of course requirements, and this contract must be signed by both the instructor and the student. If the student does not execute a contract or meet the terms of the contract, the grade becomes an “F.” An Incomplete should not be granted if a student’s accumulated absences exceed 20% of the course length.

Withdrawal

Students fully withdrawing from the Art Academy must complete a “Withdrawal Form” obtained from the Registrar or the Faculty/Staff Mailroom. Students must complete an exit interview with the Academic Dean. Students who withdraw completely from the Art Academy may return within one calendar year at the beginning of a semester without loss of academic status at the time of withdrawal. If the withdrawal takes place during the first four weeks of the semester, the course will not appear on the student’s transcript. Students will earn a grade “W” on their transcript for withdrawing from a course after the fourth week of the semester. A grade of “W” is non-punitive and does not affect the student’s grade point average. However, it may affect satisfactory academic progress. See “Satisfactory Progress” policy. After the 11th week of class a student may no longer withdraw and a grade must be recorded for the course.

Unofficial Withdrawals

Students who do not attend class for two consecutive weeks will be unofficially withdrawn from the class as of the last date attended. If an Unofficial Withdrawal occurs, the student’s Financial Aid will be reduced as necessary. Students are responsible for any balances due which financial aid no longer covers for tuition expenses. This is an unofficial withdrawal and a grade of “UW” is assigned. A grade of “UW” is equivalent to a failing grade and will be factored as an “F” in the cumulative grade point average. If the student officially withdraws, grades will be adjusted to “W,” which does not factor into the cumulative grade point average. To officially withdraw, the student must complete and return a drop/add form (or a withdrawal form if completely withdrawing from the Art Academy), to the Registrar by the last day to withdraw as listed on the academic calendar.

Adding a Course

Courses may not be added after the first day of the semester except with the consent of the Instructor. A Drop/Add form may be obtained in the student mailroom, faculty/staff mailroom or registrar (Room S 265). All necessary signatures must be obtained and the form

must be turned in to the Registrar's office in order for the course to be added. Failure to do so will result in the course and grade being omitted from the transcript.

Academic Honors

Students achieving a term cumulative grade point average of 3.50 or higher at the end of the semester and who are registered for at least 9 credit hours and who have completed all course work for the semester will be placed on the Dean's List. The Grade Point Average for cum laude is 3.5; magna cum laude, 3.7; summa cum laude, 3.9. The achievement of these ranks is announced at graduation each year.

Council of Adjudication and Appeals Procedure

Upon receipt of a written petition by a student, addressed to the Academic Dean, this Council shall convene to consider and to recommend appropriate action in all cases of academic, financial aid probation and dismissal, charges of unfair grades, charges of theft or destruction of school or personal property, or any other cases involving disciplinary action. The Council is usually made up of two full-time faculty members and the Academic Dean. The Academic Dean is the chair of the council. All petitions for adjudication must be submitted to the Academic Dean no later than the last day of classes in the semester following the subject of the petition.

Guidelines for Independent Study

Independent Study courses must have the approval of the instructor of the course, the student's advisor, the chairperson of the department, and the Academic Dean. No Independent Study classes are allowed to fulfill graduation requirements unless the class in the subject area is closed or not offered. Students are strongly encouraged to plan for, get approval for, and register for Independent Study courses early and to have clear and specific objectives in mind for the course.

Leave of Absence

Students who may need to interrupt their studies for a period less than one year due to illness (documentation required), financial circumstances or other reasons may request a leave of absence by completing a "request for Leave of Absence" form and a meeting with the Academic Dean for approval.

A leave of absence will allow students to maintain their academic standing and any Academy Continuing Scholarships during their leave. If a student does not return after the end of the Leave, they will be withdrawn.

Students receiving a student loan must also obtain approval from the Financial Aid department. Because loan regulations limit a leave of absence to 180 calendar days within a 12-month period, students must meet with the Financial Aid office regarding the consequences to the repayment of their student loans. Students who do not receive this approval will be considered withdrawn as of the last date of attendance.

Academic Standards Policy

The Art Academy has established the following standards to ensure that students will make progress toward their chosen degree. The Academic Standards Policy for undergraduate students has two components:

1) Each student must maintain at least a 2.0 cumulative grade point average (GPA). If a student's cumulative GPA falls below a 2.0, she/he will be placed on academic probation for one semester. If she/he does not bring her/his cumulative GPA up to a 2.0 by the end of the semester of probation, she/he will be dismissed from the Academy. A student must have a cumulative grade point average of at least 2.0 in order to graduate from the Academy.

2) Each student must make satisfactory progress in order to earn their degrees within the maximum time frame allowed: 12 semesters at full-time enrollment. Satisfactory Academic Progress will be reviewed at the end of the spring semester. All periods of enrollment are reviewed, including semesters for which no financial aid was received. Full-time students (those enrolled for 12 or more credits at the end of the first week of the semester) must complete a minimum of 21.0 credits per year. Full-time students enrolled for only one term must complete 12 credits. Part-time students must complete a minimum of 68% of their course load. Grades of W, UW, F, or I do not count toward meeting satisfactory academic progress. If a student continues to fall behind in Satisfactory Progress the following semester or fails to make up the deficit in two semesters, she/he will be dismissed.

G.C.C.C.U. Consortium

The Art Academy of Cincinnati is a member of the Greater Cincinnati Consortium of Colleges and Universities, which was established in 1974 to develop cooperative programs for educational enrichment in the Greater Cincinnati area. While attending the Art Academy, students have the option of taking courses not available at the Art Academy through Consortium colleges and universities. During the fall and spring semesters, there is no charge for attending the other university, as the credits are applied and included in your tuition and credit. The Art Academy of Cincinnati's tuition rate applies for summer. Students must pay their Fall/Spring/Summer tuition bill to the Art Academy. The Art Academy then pays the consortium school. Full-time students may take no more than six credits per semester through the Consortium during the fall and spring semesters. However, in the summer there is no limit. Composed of 17 public and private institutions, the Consortium plans and implements a wide range of inter-institutional programs.

The Consortium members are:

The Art Academy of Cincinnati

The Athenaeum of Ohio

Chatfield College

Cincinnati Christian University

Cincinnati State Technical & Community College

College of Mt. St. Joseph

Gateway Community and Technical College

God's Bible School & College

Good Samaritan College of Nursery and Health Science

Hebrew Union College/Jewish Institute of Religion

Miami University (Including Hamilton and Middletown campuses)

Northern Kentucky University

Thomas More College

The Union Institute & University

University of Cincinnati

Wilmington College (Including Cincinnati Branches)

Xavier University

NOTE: The Art Academy is on a semester system. One quarter credit equals 2/3 of a semester credit.

Procedure for Registering with the Consortium:

1. Obtain a Consortium Registration Form from the Registrar, Room S265. The Registrar will have information on how to find classes within the Consortium colleges and universities.
2. Get the form approved by the Registrar.
3. Turn in the top copy of your approved Consortium registration form to the Registrar.
4. Take the remaining copies and register at the college or university you plan to attend. The college or university will automatically send your grades to the Art Academy.

Procedure for Dropping Classes while in the Consortium Program:

If you are enrolled for a course through the Consortium and wish to drop that course, you MUST withdraw from the course at **both** the Consortium institution and the Art Academy. Failure to do so will result in a grade of "F" or "UW."

Student Mobility Program

Association of Independent Colleges of Art & Design (A.I.C.A.D.)

This mobility program allows students to take one semester of their third year at a participating AICAD school. See the Academic Dean or Registrar for policies and procedures. At the end of the semester, a transcript from the AICAD school must be sent to the Academy Registrar.

A list of the member schools, city and state are:

Art Academy of Cincinnati Cincinnati, OH
Art Center College of Design Pasadena, CA
Art Institute of Boston Boston, MA
Art Institute of Southern California Laguna Beach, CA
Atlanta College of Art Atlanta, GA
California College of Arts and College Oakland, CA
Center for Creative Studies Detroit, MI
Cleveland Institute of Art Cleveland, OH
Columbus College of Art & Design Columbus, OH
Cooper Union School of Art New York, NY
Corcoran School of Art, Washington Washington, DC
Kansas City Art Institute Kansas City, Missouri
Kendall College of Art & Design Grand Rapids, MI
Lyme Academy of Fine Arts Old Lyme, CT
Maine College of Art, Portland Portland, ME
Maryland Institute College of Art Baltimore, MD
Massachusetts College of Art Boston, MA
Memphis College of Art Memphis, TN
Milwaukee Institute of Art & Design Milwaukee, WI
Minneapolis College of Art and Design Minneapolis, MN
Montserrat College of Art Beverly, MA
Moore College of Art and Design Philadelphia, PA
Oregon College of Arts and Crafts Portland, OR
Otis College of Art & Design Los Angeles, CA
Pacific Northwest College of Art Portland, OR
Parsons School of Design New York, NY
Pennsylvania Academy of the Fine Arts Philadelphia, PA
Rhode Island School of Design Sarasota, FL
San Francisco Art Institute San Francisco, CA
School of the Art Institute of Chicago Chicago, IL
School of the Museum of Fine Arts Boston, MA
School of Visual Arts New York, NY
University of the Arts Philadelphia, PA

Tuition and Financial Aid Information

The Art Academy charges a flat tuition rate for full-time undergraduate students (12-18 credit hours per semester). Tuition and fees are due and must be paid in full one week prior to the start of classes each semester. International students must pay tuition in full at registration as required by the government. An unpaid balance will void your registration and you will not be able to attend class until your account is paid in full. Tuition and fees may be paid by check, cash, VISA or MasterCard. Payments may be mailed to the Art Academy of Cincinnati, Attn: Student Billing, 1212 Jackson St. Cincinnati, OH 45202 or delivered to the Finance Office, Room S257 between 9:00 a.m. and 5:00 p.m. Monday through Friday. If you have questions regarding your account, call 513-562-8752. (The Academy reserves the right to change tuition and fees without notice. Annual adjustments should be anticipated.)

Tuition costs for Fall and Spring Semesters:

Full-time tuition for academic year 2010-2011	\$ 22, 360
Full-time tuition per semester 2010-2011	\$ 11, 180
Over 18 credits, each additional credit hour	\$ 935
Part-time tuition per credit hour	\$ 935
Summer tuition per credit hour	\$ 935

Fees:

Annual Student Activities Fee (Full-Time and Part-Time) 380.00
Per Semester Student Activities Fee (Full-Time and Part-Time) 190.00
Transcript fee 5.00
Dorm Fee \$6000
Dorm Deposit \$250
Damage Deposit \$300

Finance Withdrawal Policy

If a student withdraws from the Art Academy or drops below full-time status (under 12 credit hours), tuition will be credited and computed from the date of withdrawal as officially recorded by the Registrar. Only tuition is refunded; fees are nonrefundable. The Finance Office calculates and determines all amounts credited to an account and will return any financial aid, grants, loans and scholarship funds as required by the different programs. An open balance will be due in full immediately.

Fall and Spring Semester Refund Policy:

Before the end of the first week	100%
Before the end of the second week	75%
Before the end of the third week	50%
Before the end of the fourth week	25%
After the fourth week	No Refund given

Summer Session Refund Policy for BFÅ Students:

Before and on the first day	100%
Before the end of the first week	50%
After first week	No Refund given

Financial Aid Recipient's Refunds

Financial aid recipients may be subject to a different refund schedule. Students who receive Federal Title IV Financial Aid and do not complete their classes will be responsible for repaying to the Department of Education unearned portions of aid. During the first 60% of a semester, a student "earns" Title IV funds in direct proportion to the length of time he or she remains enrolled. A student who remains enrolled beyond the 60% point earns all aid for the semester. Unearned title IV funds, other than Federal Work Study, must be returned back to the Federal Student Aid Programs. A Return of Title IV Funds Policy statement is available in the Financial Aid and Finance Offices.

Monthly Tuition Payment Plan

The Art Academy offers a monthly installment payment plan through Sallie Mae Tuition Pay Plan. There is an application fee per school year, but no interest is charged on your account. An unpaid student account balance is only acceptable when that amount is the enrolled budget amount with Sallie Mae Tuition Pay Plan. The monthly installment payment plan is available for the Fall and Spring semesters only. For details or to enroll please visit www.tuitionpay.com or call 1-800-635-0120

Unpaid Accounts and Finance Charges

The Art Academy of Cincinnati will not issue a diploma, transcripts or records, grade reports, or statements of recommendation to any student whose financial accounts with the Art Academy are not paid in full. All financial accounts must be paid in full prior to the start of classes. A Finance Charge will be applied to any account with an unpaid balance after the date payments are due and for every month following that the balance is not paid in full. Students with delinquent financial accounts lose their registration privilege and their accounts are referred to a collection agency.

Financial Aid

The Financial Aid personnel are responsible for assisting students in obtaining federal and state aid in the form of grants and loans, as well as administering internal funds such as scholarships. Students must fill out the FAFSA (Free Application for Federal Student Aid) in order to determine eligibility for aid. Students are encouraged to complete this process electronically. There is no processing fee. Art Academy of Cincinnati's school code is 003011. We encourage early application of the FAFSA, which can be completed as soon as tax returns have been completed the year prior to the academic year. This allows plenty of time to get funding in place before tuition is due. Refer questions to the Financial Aid Office at 513-562-8773 or 513-562-8751. Email financialaid@artacademy.edu or visit the website at www.artacademy.edu.

Note: Students applying for Financial Aid should read the Return of Title IV Funds Policy.

Verification Procedure

If a student is selected for a process called "Verification" either by the Department of Education or by the Financial Aid Office*, the student will be required to provide the Art Academy with copies of their own and their parent(s) financial documents including but not limited to: Federal tax forms, W-2 forms and the Verification Worksheet**. This information must be provided before State and Federal aid can be awarded. If we do not receive information from you by the end of the enrollment term, we will assume that you do not want grants or loans. The financial aid office will compare these worksheets to the information provided on the FAFSA and will make any necessary corrections electronically. Please allow 4-6 weeks for processing.

*The Art Academy of Cincinnati reserves the right to select anyone for whom we determine there are questionable issues that require resolution such as conflicting information.

**This will be provided to the student along with a follow-up letter from the Financial Aid office or is available on the website.

Federal Financial Aid Programs

Federal Pell Grant

This is a federal grant program available to undergraduate students who have not earned a bachelor's or professional degree. It is available to both full-time and part-time students exhibiting financial need as determined by the Department of Education. The FAFSA determines a student's eligibility for a Pell Grant.

Academic Competitive Grant

The ACG is for freshmen and sophomore Pell Grant-eligible students who have successfully completed a rigorous high school program. The college determines eligibility.

Federal Supplemental Educational Opportunity Grant (SEOG).

This is a federal grant program designed to assist students that have received a Pell Grant and exhibit exceptional need. Awards are made at the school's discretion (based on a pre-determined formula), so early application (FAFSA) for financial aid is highly recommended.

Federal College Work Study Program (FWS)

If a student is eligible, he/she may be employed on campus. This program is ideal for students who wish to obtain flexible hours.

Federal Family Loan Programs (FFELP)

These loans must be applied for separately, and for first-time borrowers, a Master Promissory Note and Entrance Interview is required. Students must fill out a separate application and must be enrolled at least half time. All students who are applying for institutional scholarships, Federal and Federal Family loans and grants must fill out the FAFSA.

Return of Federal Title IV Funds Policy

1. In regards to Federal Title IV financial aid funds, the Art Academy's Institutional Policies of charges and refunds are not a factor. Only the concept of earned and unearned aid, as determined by Federal regulations, affect the Title IV funds to which students are entitled.
2. During the first 60% of an academic period (semester or summer session), a student "earns" Title IV funds in direct proportion to the length of time he or she remains enrolled. A student who remains enrolled beyond the 60% point and has received Title IV aid in excess of the amount of aid earned, the unearned portion of the aid must be repaid to the Federal Student Aid Programs.
3. Unearned Title IV funds, other than Federal Work Study, must be returned to the Federal Student Aid Programs. When a student withdraws prior to the 60% point and has received Title IV aid in excess of the amount of aid earned, the unearned portion of the aid must be repaid to the Federal Student Aid Programs.
4. The enrollment percentage will be determined by the number of days in the academic period including weekends, divided by the number of days enrolled including weekends. Scheduled breaks of 5 days or more will be excluded in the calculation.
5. The withdrawal date is determined by the last known attendance at a documented academically related activity, such as a class, an exam, an academic counseling or advisement, turning in a class assignment, a computer assisted instruction or tutorial. If proper documentation is not available, the midpoint of the academic period will be used.
6. If earned aid exceeds the amount of disbursed aid, additional funds may be received as a late disbursement.
7. The Federal regulations assume that Title IV funds are directly disbursed to a student only after all the Academy's charges have been covered, and that Title IV funds are the first resource applied to a student's account. The Art Academy charges are the amounts that had been assessed to a student's account prior to the student's withdrawal, not the reduced amount that might result from the tuition refund policy.
8. The student's share is the difference between the total unearned amount and the Art Academy's share.
9. The Art Academy's share is allocated before the student's share among the Title IV programs, in the following order specified by the Federal regulations, up to the total net amount.
Disbursed from each source:
Unsubsidized Student Stafford Loan
Subsidized Student Stafford Loan
Parent PLUS Loan
Federal PELL Grant
Federal Supplemental Educational
Opportunity Grant (SEOG)
11. The student's share is first allocated among the loan programs, in the following order as specified by the Federal regulations, up to the total net amount disbursed from each source, after subtracting the amount the Art Academy will return.
Unsubsidized Student Stafford Loan

Subsidized Student Stafford Loan

Parent PLUS Loan

The student's share of the amount owed to the PELL and SEOG program is reduced by 59% and then allocated first to the PELL and then the SEOG program, up to the total net amount disbursed from each source, after subtracting the amount the Art Academy will return.

12. The Art Academy must return its share of unearned Title IV funds no later than 45 days after it determines the student has withdrawn.

13. The student and/or their parent must return their share or unearned aid attributable to a loan under the terms and conditions of the promissory note.

14. The student will have 45 days after notification of the requirement to return Title IV funds to repay the Art Academy the student's share of unearned aid attributable to a grant (after the 50% reduction).

15. If the student fails to repay the unearned aid within 45 days, the account will be turned over to the Department of Education for an overpayment of Title IV funds. A student who owes an overpayment of Title IV funds is ineligible for further disbursements through the Title IV Federal Financial aid programs at any institution.

16. The student may rescind his/her withdrawal by a written declaration of intent to complete the period of enrollment and continues attendance. However, if the student withdraws again before completing this same period, the withdrawal date is the latter of:

- a. The date the student originally notified the Registrar; or
- b. The last date of attendance at a documented academically related activity.

17. The Art Academy's Finance Office will discuss the ramifications of withdrawals regarding receipt and repayment of Federal Title IV funds with any student who seeks counseling on this policy.

Students are encouraged to apply to outside sources for financial assistance.

State of Ohio Financial Aid Programs

The Department of Education forwards pertinent information to the State of Ohio for their need-based programs. The Art Academy of Cincinnati requires a separate History of Residence/Selective Service Form in order to qualify for state funds.

The Ohio College Opportunity Grant Program (OCOG) provides need-based tuition assistance to Ohio students from low to moderate-income families.

Scholarships

These scholarships can be applied for starting in February or March of each year. Recipients are chosen during the week of reviews and scholarship judging in May. The winners are then announced at the Art Academy Awards ceremony graduation weekend in May.

Art Academy Scholarship Committee

The Art Academy Scholarship Committee consists of two faculty representatives.

Mary Coulter Clark Scholarships

Only Master of Arts in Art Education students may apply for this tuition scholarship. The Chair of the Master of Arts in Art Education program and Student Life Coordinator decide the winners.

Bertha Langhorst Werner Scholarships

Winners are chosen based on a written essay, financial need, and seriousness of the student (faculty recommendation form). The Scholarship Committee, Academic Dean, Director of Finance, and Director of Financial Aid choose the winners.

Ohio War Orphans Scholarships

These are awarded to Ohio residents who are children of disabled or deceased war veterans and children of persons declared prisoners of war or missing in action in Southeast Asia. See the Financial Aid Office for more information.

Ohio Safety Officers College Memorial Fund

This fund is for children of Ohio Peace Officers and Fire Fighters who have been killed in the line of duty. See the Financial Aid Office for more information.

Ohio National Guard Scholarship Program

This program is for residents who enlist or reenlist in Ohio National Guard. Contact your National Guard Representative for more information.

The Cincinnati Woman's Club Scholarships

Cincinnati Woman's Club was founded in 1911 by a group of women, "to provide financial aid by making scholarship grants and loans available to young women in achieving a career in their chosen art." Up until 1953 the Club provided a house for these students to live in. More than 1200 women lived in the house over 40 years.

The Gary Gaffney Leadership Award

This \$500 award is given to a senior who has shown excellent leadership qualities throughout their 4 years here. Started in 2000, the idea was thought up by Gary Gaffney to acknowledge and celebrate a student who has excelled in student life. Full-Time Faculty members nominate students, and popular vote decides the final winner.

The John E. and Mary Ann Roach Butkovich Scholarship

The scholarship committee and the financial aid office choose this tuition scholarship. This award is funded by an alumna, and the recipient is chosen based on financial need.

The Marilyn & Charles W. Krehbiel Foundation Scholarship

This tuition scholarship goes to a third-year student going into their senior year and Full-Time faculty members choose the recipient. This award is given based on the recipient's portfolio from his/her junior year of school.

The Art Academy of Cincinnati Alumni Scholarship

Full-Time faculty members select the winner of this tuition scholarship. This money is raised during the Bi-Annual Beaux Arts Ball fundraiser. The winner must be a Full-Time Sophomore going into his/her Junior year. The Alumni Council is working towards awarding a full-year scholarship in the future.

The Munich Study Abroad Award

This cash and traveling award goes to a graduating senior with an major in painting and allows them to further their education by studying in Germany. The recipient is chosen by the Art Academy Painting Professors.

The New York Studio Program Award

The New York Studio Program is a unique opportunity for students going into their third year at the Art Academy. Sophomores apply, and all Full-Time faculty members select the students to send to New York City. The New York Studio Program allows one student per semester to move to NYC in order to create his/her art in a studio environment through the Parsons School of Art.

Stephen H. Wilder Award

In 1943, Edith C. Wilder left an endowment to the Art Academy to be used for traveling scholarships in the name of her late son. Winners must be Art Academy graduating seniors who are interested in traveling to continue their education in art. Each applicant must write a proposal that includes a budget, thesis statement, slides of his/her work and a description as to how the proposed work will develop by traveling. Full-Time Faculty members and the Academic Dean select the winners of this award.

The Art Academy of Cincinnati Writer's Award

This award is a gift certificate and cash. The Art Academy of Cincinnati Academic Studies professors choose the recipient. It is a fun award to promote good writing and to acknowledge students who excel in writing.

Art Academy of Cincinnati Scholarships

Freshmen are eligible to apply for the FIRST YEAR EXCELLENCE AWARDS, Sophomores are eligible to apply for the SECOND YEAR EXCELLENCE AWARDS, and Juniors are eligible to apply for the THIRD YEAR EXCELLENCE AWARDS if they have a GPA of a minimum of 3.0. Students apply by hanging their work during Scholarship Judging week. Full-Time faculty members vote for the winners.

Non-Art Academy Scholarship Websites

scholarship scams

<http://www.ftc.gov/bcp/conline/edcams/scholarship/index.html>

Free scholarship search

<http://scholarships.brokescholar.com>

<http://fastweb.monster.com>

Access America for Students

<http://www.students.gov>

Art Academy's Financial Aid webpage

http://www.artacademy.edu/financial_aid.htm

U.S. Department of Education

<http://www.fafsa.ed.gov>

Ohio Board of Regents
<http://www.regents.state.oh.us>

KHEAA, Kentucky Higher Education Assistance Authority
<http://www.kheaa.com>

Additional Scholarship Programs

There are a variety of organization, community, and corporation scholarship programs for which students can apply. Students should check on the availability of such aid through their high school counselors, churches, communities, parents' employers, the public library, and the internet at www.fastweb.com. Also, check your Art Academy email account because the financial aid office sends outside scholarship notices.

Art Academy Policies

Student Conduct Policy

Student conduct, which adversely affects the Art Academy community, is cause for disciplinary action. Disruptive behavior, plagiarism, defacement, destruction or theft of another person's property, the Art Academy's housing facility or Art Academy property, as well as infractions of federal, state, or local laws may result in suspension or dismissal. Such conduct undermines trust, arouses fear and suspicion, and restricts freedom of access to the resources of the Art Academy and therefore cannot be tolerated. Students who do not follow this code of conduct will be asked to consult with the Academic Dean or Counselor to determine the appropriate course of action.

Student Rights Policy

The Art Academy complies with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA) which was enacted to protect the privacy of educational records, to establish the student's right to inspect and review his/her educational records, and to provide guidelines for the correction of inaccurate or misleading data through formal and informal hearings. If a student requests in writing the opportunity to review his/her educational records, the request will be honored. All requests must be made through the Registrar's office. If the student's parent or parents submit financial and tax information for financial aid purposes, it is submitted in confidence and is not accessible to the student without the permission of the parent or parents. The law provides students with the right to inspect and review information contained in their education records, to challenge the content of their records, to have a hearing if the outcome of the challenge is unsatisfactory, and to submit explanatory statements for inclusion in their files if the decisions of the hearing panels are unacceptable to the student. FERPA permits public release of what is called "directory information." This information includes the student's name, address, phone number, field of study, dates of attendance, and degrees awarded. If the student does not wish the above information to be released by the Art Academy, the student must notify the Registrar by September 30.

Attendance Policy

It is the Art Academy's position that each class of a course is significant to the student's development and acquisition of relevant information to the subject of study. The student is expected to attend all classes and is responsible for the course work discussed or assigned in

each class whether the student attends or not. An “absence” from class is defined as the failure to attend a scheduled class session regardless of the reason. A “tardy” is defined as more than five minutes late for the regularly scheduled start of a regularly or specially scheduled class. The instructor may refuse admittance to a student arriving more than 15 minutes late to the class session. A student is allowed up to 20% absences from a particular course. If the course meets once weekly for 16 weeks, 20% would equal no more than three classes. For a course meeting twice weekly, no more than six absences are acceptable. Total accumulation of more than 20% absences automatically results in an “unofficial withdrawal,” which is equivalent to an “F.” A policy an instructor sets for his or her own particular course may include grading consequences for total accumulated “absences” and “tardy’s” that do not exceed acceptable totals. Attendance is reported on a regular basis throughout the semester. Students who fail to attend regularly will be unofficially withdrawn by the instructor or by the Registrar’s Office. A grade of “UW” is equivalent to an “F.”

At the time an Unofficial Withdrawal takes place, Financial Aid will be reduced as necessary. Students are responsible for any reductions to financial aid that no longer covers tuition costs.

If the student officially withdraws, grades will be adjusted to “W” which does not factor into the cumulative grade point average. To officially withdraw, the student must complete and return a drop/add form (or a withdrawal form if completely withdrawing from the Art Academy) to the Registrar by the last day to withdraw as listed on the academic calendar.

Evaluating Previous Credit for Readmission

Students who leave the Art Academy of Cincinnati for a period of one year or longer will be required to use the current catalog for degree completion. A full re-evaluation of previously earned credits will be conducted by the Department Chair to determine applicability to the current curriculum. Discontinued courses may be applied where course content is consistent with current practices in art or with new course requirements.

Fresh Start

Undergraduate students who have been readmitted to the college after an absence of five years may petition the Academic Dean to have former courses treated in compliance with the Fresh Start Policy. Upon approval of a Fresh Start, the student’s cumulative GPA will be initiated from the date of entry. The credit for prior work will be established at the time of readmission.

A request for a Fresh Start must be submitted in writing within one year of readmission and applies only to courses taken at the Art Academy of Cincinnati before readmission. Approval of the petition may be delayed until the end of the first year of return to evaluate current progress. Fresh Start is not automatic and it is not guaranteed. The Fresh Start option may be effected only once during a student’s academic career.

Building and Facility Use

The Art Academy prohibits the use of open flames, explosives, and other potential fire hazards in all Art Academy buildings. Each person using our buildings and grounds is expected to show courtesy, respect and consideration of the property and other persons who use the same equipment and facilities. Studio spaces and other areas are multi-purpose. No

loud music or other disruptive influence is permitted in the classroom area unless it is part of the classroom agenda. Instructors may prohibit any music or other disruptive influences in their classrooms. The Art Academy expects students sharing allocated studio spaces to cooperate with their studio partners with regard to behavior, music and other activities affecting studio partners. All students must ask permission from the Facilities Manager before doing anything to the building.

The Art Academy's President has the final say in what artwork goes where. Specific areas have been designated for the permanent collection. The collection will be limited to the 1st and 2nd floors. Most of the collection will be placed in the Administrative Suite located on the second floor South.

The Art Academy's President will work with the Exhibitions Committee to coordinate shows throughout the year in the Ruthe G. Pearlman Gallery, Paul Chidlaw Gallery and the Convergys Gallery. The Chair of the Exhibitions Committee will schedule the use of the Convergys Gallery for specific shows on an individual basis. The Chidlaw Gallery is a student-run gallery. Please see Professor Keith Benjamin for details. All three galleries will be used for Senior Shows in the Spring Semester, as needed.

Removal of Personal Property or Artwork

Each student is responsible for removing personal property or artwork from Art Academy property no later than one week after the last scheduled day of final exams of each semester. Property remaining in either building or on the grounds after such time will be removed, destroyed or recycled by the Art Academy staff without further notice to the owner. The Art Academy accepts no liability for material left on the premises after such time as stated above.

Student Disciplinary Process Policy

After the Art Academy's Staff conduct a neutral fact-finding process and it is determined that a student has violated an Art Academy policy or rule, the following sequence of actions will occur.

First Infraction: The Director of Administration will meet with the student to explain why the student's behavior was problematic, how it constituted an infraction and warn against future infractions. Notes of this meeting documenting the behavior, the infraction against policy, and the meeting will be kept in the student's official file.

Second Infraction: The student will meet with both the Director of Administration and the Academic Dean who will ensure that the student understands the seriousness of the infraction and will write an formal reprimand which will go into the student's official file. The student's parents(s) will be notified, as is appropriate.

Third Infraction: The Academic Dean will meet with the student who, will be immediately dismissed from the Art Academy. In addition, a copy of the letter confirming the dismissal will be sent to the student's parent(s), as is appropriate.

Infractions of a very serious nature may result in immediate dismissal.

Any student dismissed by the Art Academy will have the right to appeal.

Art Exhibition Policy

Students must fill out an Art Academy General Exhibition Reservation Form when they want to install any artwork within the building. Students can find the map of designated areas and general form in the student mailroom and the Staff/Faculty mailroom. A faculty member as well as the Director of Facilities must approve the placement and hanging and installation of artwork. Students should be aware that offensive signs, sexual/erotic imagery, and politically offensive imagery may not be allowed. A space is reserved on a first-come, first-served basis for one week's time. The exhibiting student is responsible for returning the space to the condition in which it was received.

The Academy will provide the materials, basic hand tools, and equipment to repair and paint the space. Students are responsible for all other tools and materials necessary to install and de-install the work and to return the space to its original condition. Any installation project requires a faculty sponsor and must be related to work in a particular Art Academy course. A copy of the General Art Academy Exhibition Reservation Form **MUST** be attached to the lower left of the wall or floor space used. If the form is not attached, the Art Academy has the right to dispose of the exhibited art.

Studio Lottery Day

All Fall 2010 Seniors and Juniors will be guaranteed studio space. Fall 2010 Sophomores with a GPA of 2.5 or above may be given a studio space, depending on availability.

There are four students per studio with 100 spaces available. The Art Academy reserves the right to re-assign any individual student studio space if the staff believes that a change is warranted for the benefit of the school.

Student Studio Policy

All students who have a studio are required to sign a Student Studio Contract with the Director of Facilities.

Studio users should understand that though student studios are assigned and dedicated for the students assigned them, they are still to be accessible to: Art Academy faculty for the purposes of visitation and inspection of work being done by students; staff to ensure that conditions in the studio are safe and appropriate for student use (i.e. that Studio Guidelines are being followed); and by Art Academy (Brantley) Security Personnel to ensure safety, security, and that adherence to guidelines.

The Art Academy cannot allow unsupervised power tool usage. Radial arm saws, chop saws, or any other power saws will not be permitted. Woodshop hours will be expanded to accommodate the need for power saws.

The Art Academy will allow students to bring in individual refrigerators for their studio space. Students must remove the appliance when cleaning their studio space at the end of the year. Any refrigerator left on the premises will become the Art Academy's property.

Because of the climate created by the HVAC system, windows in the 1212 Jackson Building must not be opened during the Fall or Spring semester. Opening of the windows will create condensation; therefore, it will rain on/in your studio. Until further notice, do not open the windows.

Below are the Rules of Conduct for the Student Studios.

1. All studios are for the year. Should a student withdraw, a new student will be assigned the space.
2. Music should be kept at an acceptable noise level to others in that studio, in adjacent student studios or other nearby spaces.
3. Should a fight erupt between students in their studio space, both students will forfeit their right to the studio space.
4. NO ONE INDIVIDUAL IN THE GROUP HAS THE RIGHT TO DOMINATE THE SPACE AT ANY TIME.
5. No prolonged conversation in a person's space without his/her o.k.
6. No rude or insulting behavior, gestures or remarks to others, especially those related to a person's physical characteristics, race, national origin, sexual orientation, or gender.
7. No borrowing of another person's equipment or materials without his/her permission.
8. DO NOT OPEN WINDOWS. Do not leave appliances on when they are not supposed to be and in a way that may endanger the safety of others or damage property. LIGHTS ARE TO BE LEFT ON.
9. No endangering of the health or life of others either through the willful or the ignorant use of toxic and noxious substances on the premises.
10. No smoking on the premises except in designated areas outside the building. Absolutely no smoking anywhere inside the building.
11. No consumption of alcoholic beverages on the premises or in the building. No presence on the premises in an inebriated state.
12. No consumption of marijuana or narcotic substances on the premises or in the building. No presence on the premises in a stoned state.
13. No festive socializing or partying on the premises or in the building without the knowledge and permission of the Art Academy.
14. Do not to leave property, including original artwork, materials, tools, machines, furniture or possessions at the Art Academy from the last day of class to the beginning of the next semester's classes. In the event that it is left, the student releases the Art Academy from any responsibility for its loss, damage or theft.
15. The student is solely responsible for the disposition and condition of their property.
16. The student will not bring into the Art Academy the following: Objects and signage privately owned and in current use by a commercial establishment, Any object that might cause harm or injury to the students of the Art Academy or to the inhabitants of the Art Academy building or to pedestrians on the streets below, or cause damage to the Art Academy; that is, anything:
 - a. with faulty electrical wiring or connections;
 - b. that might cause water damage;
 - c. that might cause ceiling pipes to break;
 - d. that might foul the air with odor or toxic substances;
 - e. that might contain vermin, lice, cockroaches or other disease-bearing creatures.
17. The student will not plan to use open flames or large amounts of water in doubtful containers in any installation work or constructed pieces because they know that both risk unpredictable consequences and might endanger life and destroy property.
18. The student won't use fixative or toxic and noxious sprays and substances in unventilated spaces where they can cause harm or sickness to their studio mates, not to mention themselves.

19. **NEVER** CLAMP LIGHTS OR HANG ANYTHING FROM THE FIRE SPRINKLER PIPES ON THE CEILING. THE PIPES WILL BE KEPT ABSOLUTELY CLEAR AT ALL TIMES.

20. The student will not rig electrical connections that may risk shock or fire.

21. The student will not use an electrical space heater until they consult with the Art Academy's Director of Facilities and receive direct permission from him to do so.

22. Keep common areas in the facility and in the building clear and clean.

23. Never spend the night in the studio. This is not a dorm. Our insurance policy forbids sleeping in the building and we will not risk liability.

College Immunizations Policy

All students must have the required immunizations, if born after January 1, 1957, for Measles, Mumps and Rubella. Health forms must be completed with this information and is kept in each student's permanent file.

Natural Disaster Policy/Flu Policy

The Art Academy will follow the State of Ohio Education Department rules in the case of an epidemic or pandemic. In the case of a natural disaster, the Art Academy has regular tornado and fire drills so that students are aware of the procedure. In the event of a tornado, all students will be directed to the lower level near the lockers where there are no windows. Students are to evacuate the building immediately when the fire alarm sounds. In the event of an earthquake, students will be alerted to go to the nearest doorway. The Art Academy building has been structurally reinforced.

Emergency Prevention

Safety notices about hazards are in each studio workspace. First aid boxes and safety information are on every level of the building. Three fire extinguishers are on each floor and our phones are able to convert into an intercom for an all school bulletin.

Firearms on the School's Property Policy

In accordance with the Ohio Concealed Carry Law pertaining to the procession of handguns in school safety zones, no person may bring a firearm onto any property under the control of the Art Academy of Cincinnati. Failure to comply with this policy will result in immediate disciplinary action.

Pet Policy

Pets and animals of any kind are not allowed in the Art Academy buildings, including the Art Academy Dorm. Service animals used in an assistive capacity are the only animals allowed into Art Academy buildings. The Director of Facilities, Security personnel and staff members may ask for proof that an animal brought into Art Academy buildings is an assistive animal.

Mentoring Program

Students are encouraged to sign up for volunteer mentoring of the first year class. Mentors meet with new students throughout the semester individually and at school sponsored events.

Safety and Health Hazards Policy

Regulations for use of materials are handed out in each class. The student is responsible for reading the Safety and Health Hazard Regulations. It is advisable to work with someone else

in the studio; never work alone. Freshmen students are given a Health and Safety manual for first year classes.

Dismissal Policy

A student who is dismissed may reapply after one year with the presentation of a new portfolio.

Academic Honesty Policy

Students are expected to be honest in their dealings with faculty, administrative staff and fellow students in all circumstances. In class assignments, students must submit work that fairly and accurately reflects their level of accomplishment. Any work that is not a product of the student's own efforts is considered dishonest whether studio or academic work.

Academic honesty includes, but is not limited to, the following:

- The submission of any work not actually produced by the student submitting the work
- Submission of the same work for two or more classes unless previously approved by all faculty concerned
- Failure to cite the words or ideas of another in a work submitted for evaluation
- Obtaining answers to an examination, test or quiz from an unauthorized source either within or outside of the class in which the examination is given. If the faculty member suspects a student of academic dishonesty, the following procedure must be followed:
 1. The faculty member discusses the concern with the student suspected and collects all relevant information. The subsequent steps apply only if, after this meeting, the faculty member believes academic dishonesty has occurred.
 2. The faculty member notifies the Academic Dean and submits proof of academic dishonesty.
 3. The Academic Dean consults with all appropriate parties (as deemed necessary), including but not limited to the professor, student, academic advisor, department chair and reaches a decision
 4. If it is determined that academic dishonesty has occurred, the student automatically receives an "F" for the project. The faculty member has the further option of giving an "F" for the entire course.
 5. The Academic Dean notifies the student in writing that the penalty may include the loss of scholarship monies or dismissal from the Art Academy.
 6. The student has the right to appeal these decisions and must submit a written appeal to the Council of Adjudication.

Discrimination Policy

The Academy does not discriminate on the basis of race, color, national origin, sex, disability, handicap, sexual orientation or age, in admissions or access to or in treatment or employment in the Academy. The Vice President of Finance and Operations has been designated to coordinate compliance with the nondiscrimination requirements contained in the implementing regulations of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Procedure for Filing a Grievance

Grievances may be filed in writing with the Vice President of Finance and Operations. Upon receipt of the complaint, the matter will be investigated by the Student Life Office. The grievant will be supplied with a written determination of the validity of the complaint and the action being taken to correct it. The individual filing the complaint is assured of a hearing

within 30 days of filing. The grievant may request a review of the written decision to be made by the Office of the Academic Dean and the Vice President of Finance and Operations.

Sexual Harassment Policy

It is the Art Academy's position that employees and students should have a working and learning environment free from intimidation and harassment. Should students experience harassment from another student or an employee of the Art Academy, they should seek assistance from the Counselor. The Counselor will advise the student of the appropriate procedures to follow.

The following forms of sexual harassment are expressly prohibited:

- Unwelcome sexual advances
- Requests for sexual favors, and
- Other verbal or physical conduct of a sexual nature when:
 - A submission to such conduct made either explicitly or implicitly is a term or condition of an individual's employment, continuation of employment or enrollment or grades,
 - Submission to or rejection of such conduct by an individual is used as the basis for employment or other decisions affecting the individual's continuation with the school, or
 - Such conduct which has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working classroom/living environment

Smoking Policy

Smoking is not permitted in any of the Art Academy Buildings. This regulation is in compliance with Cincinnati fire codes, and disciplinary action will be taken against those who violate them. Students wishing to smoke should be sensitive to the impact on others by not congregating at building entrances. A smoking ban has been in effect for the city of Cincinnati, which states that smoking is not allowed within 50 feet of the front door of the Art Academy or any other building.

Snow Emergencies Procedure

For school closings or weather-related delays, listen to major radio stations and TV Channels 5, 9, 12, or 19 starting at 7:00 am. Alternatively, visit www.wcpo.com. Contact the Academic Administrative Coordinator if you cannot be present for classes due to weather, car trouble or other reasons. Call 513-562-8777.

Student Parking Policy

The Art Academy of Cincinnati offers parking in the Gateway Garage. The Gateway Garage is located between Central Parkway and 12th Street with an entrance on both sides. The annual cost for 2010-2011 is \$780. This is billed through the student's account each semester, and financial aid may be applied to this expense.

The Art Academy of Cincinnati also offers parking in the surface lot located on Jackson Street, across the street from the front doors. Space availability is limited and offered in the order that requests are received. The annual cost for 2010-2011 is \$600. This is billed through the student's account each semester, and financial aid may be applied to this expense. Students who are interested in either parking option may contact Jean Spohr, Director of Finance at business@artacademy.edu or (513) 562-8752. The Gateway Garage and the surface lot offer hourly and daily rates. Those rates are posted at their entrances.

Street parking on a metered or non-metered street is another option. Streets around the Art Academy are metered and the cost is 25 cents per half hour with a two-hour maximum.

Food and Drink Policy

Food and drink are not permitted in student studios or any computer lab. Vending machines with snacks and beverages are located on the first floor Room N110.

Alcoholic Beverages and Drugs Policy

All State and Federal Regulations regarding the consumption of alcoholic beverages are observed. In compliance with federal laws, which mandate sanctions and policing of substance abuse at the country's institutions of higher education, the Art Academy wishes to provide a safe work and educational environment and to encourage personal health. The Art Academy considers the abuse of drugs or alcohol by its faculty, staff, or students to be unsafe and counterproductive to the educational process. Illegal substances are absolutely not permitted on the premises of the Art Academy at any time. The illegal use of drugs or alcohol is a violation of state and/or federal laws punishable by a fine, imprisonment, or both. State law prohibits the sale to – and the consumption or possession of – alcoholic beverages by persons younger than 21 years of age. At an opening or event sponsored by the Art Academy, faculty or staff may examine the student's driver ID card if there is reason to believe the student is under 21 years of age. This policy is in effect whether an Art Academy event is held off campus or on campus.

Guidelines to be followed:

1. At an opening or reception sponsored by the Art Academy, the responsible use of alcohol is permitted by persons at least twenty-one (21) years of age.
2. Alcoholic beverages may be provided only by the hosting artist or event organizer (of legal age). The host or organizer must appoint a person of legal age to oversee and ensure no one under 21 is served alcohol.
3. Before the scheduled starting time, the beverages must be delivered to the location of the event.
4. No other alcoholic beverages may enter the building after the event has begun. All non-consumed beverages must be removed when the event is scheduled to end.
5. Any persons (other than the host) attempting to bring alcoholic beverages to an event will be stopped by Art Academy security personnel and asked to remove themselves and the beverages from the building.
6. At no time is any alcohol permitted in the Art Academy buildings or on the grounds except for scheduled public events as described above.
7. Event host/organizers must ensure that all unused refreshments and litter remaining when the event ends are removed from the building. All areas must be left clean and orderly. The Controlled Substance Act (1970, amended 1984) and the Anti-Drug Abuse Act of 1986 provide penalties for unlawful manufacturing, distribution, and dispensing of controlled substances. Other penalties are sanctioned under Ohio state and local laws. An employee or student, who illegally uses, possesses, distributes, or sells alcohol or drugs on campus will be subject to prosecution under applicable federal and state laws. Students, faculty, and staff impaired by the use of alcohol and/or illegal drugs to the extent that they are unable to perform required duties also shall be subject to disciplinary action.

LEARNING ASSISTANCE/COUNSELING CENTER SERVICES

In accordance with The American with Disabilities Act (ADA of 1990), The Learning Assistance/Counseling Center of The Art Academy of Cincinnati provides students who have chronic physical, psychological, or learning disabilities with a wide range of services. Those disabilities include: ADD, ADHD, and Dyslexia.

In order to be eligible for services, students must have *appropriate documentation* from a licensed psychiatrist or psychologist.

A licensed clinical social worker is available for students three days a week: Tuesday, Wednesday and Thursday from 9:00 AM until 5:00 PM in room S255.

Services provided by The Learning Assistance/Counseling Center are tailored to meet the specific needs of each individual student. It is very important for those students requiring services to fill out the accompanying form and return it to the counselor. Each student must make an appointment with the counselor during orientation week or the first week of classes to make needed arrangements.

SERVICES AVAILABLE

Disability Services

- Advise students on appropriate course load based on disability
- Provide books on disc and disc players from RFBD
- Provide class notes, tutors and readers
- Proctor students requiring additional time or separate classrooms for tests and exams
- Make provisions for students with dysgraphia to take tests and exams orally
- Assist students with writing and editing papers

Counseling Services

- Provide counseling and support for students having academic or attendance problems
- Provide counseling for students with adjustment/or personal problems/depression/anxiety or with emotional needs
- Provide guidance for students experiencing problems with time management
- Refer students for counseling, psychiatric evaluation and treatment is needed
- Provide support for students recovering from chemical addictions and/or mental illness
- Refer students to AA, AL-Anon or NA
- Mediate roommate conflicts and problems
- Mediate student/faculty problems

Dorothy Anne “Dabby Blatt”, LSW, MSW, Med
Art Academy of Cincinnati
1212 Jackson Street
Cincinnati, OH 45202
(513) 562 6261
dablatt@artacademy.edu

Student Life

The Art Academy of Cincinnati provides a wide variety of support services, activities, and resources. These include a number of activities all year long such as: trips to New York City, Chicago or Washington D.C., the Student Activities Board, smART talks, mentoring, boat parties, and end-of-year, all-school parties.

Student Participation in Administrative and Social Life

Each year interested students work with the Student Life Coordinator to enrich the life of the college. Students are encouraged to create their own event, activity, or performance on the school's campus. Students are given considerable freedom in planning social, cultural, and educational events, which meet their particular needs.

Employment Opportunities

The Art Academy employs students through the Federal Work Study Program. In order to apply for Federal Work Study, the student must see the Registrar. Weekly time sheets are signed by the student and the supervisor and are turned into the Finance Office every Friday. On Campus jobs pay \$7.30 per hour.

Freelance, part-time and full-time professional, nonprofessional and work-study positions are available. There are also "job board" listings posted in the student mailroom where students will find art and design jobs for every major, and an extensive miscellaneous section suitable for beginning students without a portfolio.

Course Descriptions

2010-2011

ACADEMIC STUDIES (AS)

The following courses are offered on a rotating basis and may not be available each academic year.

AS481 Senior Seminar I (3)

CA482 Senior Seminar II (3)

FA482 Senior Seminar II (3)

Senior Seminar is a required, team-taught, multi-purpose course for all seniors, which connects a student's undergraduate experience to his/her life beyond the Academy as a graduate student and/or as a practicing professional. The course is designed to initiate students in both conceptual and practical aspects of articulating a life as a practicing professional. The course is not only a guided tour through the process of developing and writing the senior thesis, but also an investigation, discussion and evaluation of what it means to live and work as an artist/designer/illustrator/photographer in the 21st century. In the process, students will explore the concepts, theories, influences, and experiences that inform and support the work they present for review in their senior thesis exhibition. Additionally, the course may cover such topics as: goal setting, topics on the business of art, professional presentations, building a resume, portfolio development, etc.

CROSS-DISCIPLINARY (CR)

CR310 - Word/Image (3)

This is a team-taught cross-disciplinary course, which investigates the correlation between language and visual art. Students employ/deploy a variety of writing and visual art strategies to explore in some depth a topic of substance of their own choice. Pre-requisite: 3rd year student or permission of instructor.
(Previously CD2900)

CR311 - Science/Religion Dialogue (3)

A survey of the historical and cultural interactions of science and religion prepares students to explore the dialogue between science and religion in the 21st century. In this context, students discuss and investigate such topics as evolution, the Big Bang, the existence of God, and meaning and purpose through the universal written, oral, and visual projects. Pre-requisite: 3rd year student or permission of the instructor.
(Previously CD3920)

CR312 - Design and Nature (3)

This class investigates such concepts as systems, structure, function, pattern, and symmetry in nature as sources and resources for visual ideas and problem solving. Pre-requisite: 3rd year student or permission of the instructor.
(Previously CD3921)

CR313 - Creativity and Criticism (3)

Through learning by doing, this course examines the mutual dependence of art making and art criticism. Criticism will be investigated as a tool to understand art, stimulate the creative process, and provide a framework for making judgments. Students will explore viewing and criticizing art as creative acts parallel to making art. Students also learn to incorporate criticism as a feedback mechanism in the creative process, investigate the special promise of the artist as critic, and tackle the question of who is the audience of artist and critic. Pre-requisite: 3rd year student or permission of the instructor.
(Previously CD3930)

CR314 - Artist's Books & Contemporary Poetry (3)

Students learn the history of the artist's book. Since the course is a cross-disciplinary class, the emphasis will also be on poetry as text. Students will not only produce artist's books, but will also learn the writer's tools of writing poetry. Word and text will be explored in collage, electronic montage, photography and Xerox copy. Pre-requisite: 3rd year student or permission of the instructor. (Previously CD3940)

CR315 - Illustration and the Written Word (3)

This cross-disciplinary class provides an opportunity for students to investigate and explore relationships between illustration and literature. Students write and illustrate their own texts. The class provides an open forum for writers and illustrators to solve problems in art making. Pre-requisite: 3rd year student or permission of the instructor. (Previously CD3950)

HUMANITIES (HU)

HU091 – Writing Enrichment: Artist as Writer (1.5)

This course reviews techniques that are the foundation for sound writing. Areas of focus include: basic grammar, proper use of MLA, library/internet skills, identifying reading/writing skill problems, assisting students with writing the required papers for Artist as Writer and with critical reading skills.

Remedial, does not count towards graduation, does count for Financial Aid, Credit/No Credit grading. Co- requisite: HU101. (Previously LS0900)

HU092 – Writing Enrichment: Artist as Reader (1.5)

This course is a supplement for students enrolled in Artist as Reader. Emphasis is based on developing ways of supporting students through discussion of the assignments given in Artist as Reader and through individual attention, peer feedback, and instruction in basic elements of standard written English.

Remedial, does not count towards graduation, does count for Financial Aid, Credit/No Credit grading. Co- requisite: HU102. (Previously LS0901)

HU101 - Artist as Writer (3)

This course is designed to assist the developing visual artist through four major areas of writing pertinent to the field: 1) thinking and writing about art, 2) journaling, 3) argument and persuasion and 4) self-promotion. The rules of grammar and style are reviewed. (Previously LS1210)

HU101 H - Artist as Writer– Honors (3)

Practical advice for writers who have already mastered the basic elements of writing and are ready to polish their prose further. Ways to make writing more readable are emphasized, which includes the visual presentation of writing. (Previously LS1210–H)

HU102 - Artist as Reader (3)

The literature read for this course will be viewed through a particular theme, such as “Dreamscapes,” “Conformity and Rebellion” or “Shades of Humor: from Slapstick to the Dark Side,” Within the structure of the course, students will learn the process of writing a formal research paper. Pre-requisite: HU101.

(Previously LS1211)

HU102-H - Artist As Reader-Honors (3)

Students will study short stories, the novel, drama, and poetry through a variety of themes such as “The Artist in the World,” “Conformity and Rebellion” or “Relationships and Individuality.” Students will design their own research projects, which will be presented orally. Pre-requisite: HU101 or permission of instructor.

(Previously LS1211-H)

HU201 – Aesthetics (3)

Key questions regarding the creation of art are examined. The views of Plato, Aristotle, Kant, Tolstoy, Bell, Brecht, Lippard, Saito, Weitz and others are explored. Pre-requisite: AH101, AH102, AH201, HU101.

(Previously LS2710)

HU202- Writing for the Arts (3)

This class specifically focuses on writing for artists and designers, but also helps students refine their speaking and reading skills. The class is dedicated to additional work on the student’s writing beyond Artist as Writer. Preliminary thinking and writing for the Senior Thesis is emphasized. This course is not available at the Senior level. Pre-requisites: HU101, HU102, AH101, AH102.

HU211 - Creative Writing: Poetry (3)

Fundamentals of poetry are presented. By writing their own poems and discussing others’ work, students develop the ability to express aesthetic ideas verbally and in writing. Pre-requisite: HU101, HU102.

(Previously LS2610)

HU212 - Creative Writing: Short Story (3)

Fundamentals of the short story are presented. By writing their own stories and discussing others’ work, students develop the ability to express aesthetic ideas verbally and in writing. Pre-requisite: HU101, HU102.

(Previously LS2610)

HU214 – Mythology (3)

By considering the structure and function of myths from a range of cultures, this course explores the relevance of myth in life, society, and the arts, and the role of myth in telling us where and how to find meaning in the world. Pre-requisite:

HU101, HU102. (Previously LS2530)

HU216 - Music in the 20th Century (3)

This course provides students with the vocabulary, historical context, and critical skills to understand, discriminate between, and evaluate various music of the 20th century. Students acquire an appreciation for contemporary musical forms and their relationship to other art forms. Pre-requisite: HU101, HU102. (Previously LS2640)

HU217 – Art of Film (3)

This introduction to the art of film from the photographic advances of the 19th century to American silents, the Russian theory of montage, German films of the '20s and '30s, the influence of Hollywood, Italian and British New Realism of the '40s and '50s and French New Wave, culminates in contemporary international filmmaking. Pre-requisite: HU101, HU102. (Previously LS2620)

HU218 - Fundamentals of Dance (3)

Students are introduced to the many facets of the art of modern dance. Technique, composition, improvisation and dance history are explored, culminating in a final performance by the students. Pre-requisite: HU101, HU102. (Previously LS2630)

HU219 - Introduction to Philosophy (3)

A survey of Western philosophical tradition provides a foundation for critical thinking and for personal engagement both with important philosophical issues and with everyday problems in living. (Previously LS2520) Pre-requisite: HU101, HU102

HU311 – Literature, Nature and the Human Environment (3)

This course provides students with the opportunity to closely study and discuss a number of key literary texts that together develop an understanding of the relationship of human beings and human societies to the natural world. The study will begin with an overview of the English Romantics (Wordsworth, Shelly, Coleridge, Ruskin) and moves into a study of the American Transcendentalists (Emerson, Thoreau), a brief study of the Moderns in reaction to Transcendentalism and nature (Hemingway, Stevens, Williams) and from there into the rise and flourishing of contemporary nature writing that begins with Leopold and continues with steadily increasing vitality and urgency. Pre-requisite: HU101, HU102. (Previously LS3515)

HU312 - Women's Way of Seeing: Literature and Art History (3)

Literature and the visual arts come together in a study of the works of art women make and the conditions under which they create. Pre-requisite: HU101, HU102, AH101, AH102 & AH201. (Previously LS3540)

HU313 - Advanced Creative Writing Workshop (3)

This class offers students who have already shown themselves to be articulate and self-motivated creative writers the opportunity to explore and experiment with language in an advanced creative/philosophical context. Topics may include: conceptual literature, language as game, received and avant-garde writing techniques, the nature of accidents, uncreative-creative writing, etc. Pre-requisite: Junior status, HU211& AH201 or permission of instructor. (Previously LS3610 Advanced Writing Workshop)

HU314 – African American Literature & Jazz (3)

This class examines the relationships between African American literature and jazz by focusing on certain cultural markers common to both its literary and musical products. Specifically, connections are made between various types of African American jazz (swing, bebop, cool, and avant-garde) and literary genres (drama, poetry, and fiction) in terms of their cultural practice. Pre-requisites: Junior Status. (Previously LS3511)

HU315 – Dueling Literary Avant-Gardes (3)

This course traces the roots and reverberations of two avant-garde movements in terms of their literary output. Emphasis is placed on comparing and contrasting the two movements against the backdrop of their historical and cultural moment(s) Pre-requisite: Junior status or permission by instructor. (Previously LS2515 & HU213)

HU316 – African American Studies in Literature, Music and Art: 1965 to Now (3)

This course focuses on African American avant-garde jazz and literature as well as art from the Black Arts Movement (1965-1974) to the present.

HU321 – Love (3)

This course explores the concept of love from a variety of perspectives—mythological, emotional, psychological, physical, cultural, and spiritual. A range of voices in literature, visual art, film, psychology, and human development, music, dance, philosophy, and spirituality are considered, some of which are selected by the instructor and many of which are selected by students. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (Previously LS3980)

Academic Studies Seminar (3)

SOCIAL SCIENCES (SS)

SS211 – Sociology (3)

How do public issues relate to the personal problems we encounter in everyday life? Drawing from the sociological tradition, students examine this question from the theoretical perspectives of conflict theory, functionalism, and interactionism. Pre-requisite: HU101, HU102 (Previously LS2330)

SS212 - Topics in Anthropology (3)

Issues of social structure, cultural change, status, life cycles, kinship, economic organization, social control, and religion, among others, are examined from a multi-cultural perspective. Pre-requisite: HU101, HU102, AH101, AH102. (Previously LS2340)

SS213 - Introduction to Psychology (3)

Students become acquainted with the principles of psychology and human interaction. Topics include behavior, perception, learning, abnormal psychology, and therapy. Pre-requisite: HU101, HU102. (Previously LS2350)

SS215 - Islamic Civilization (3)

This class examines Islamic culture and society from the birth of Mohammed to the 21st century with special focus on current events. Pre-requisite: HU101, HU102, AH101, AH102. (Previously LS2312)

SS216 - Environmental Studies (3)

Students examine some of the major biological, social, and philosophical issues associated with the natural environment. Topics include bioregionalism, environmental impact of industry, resource conservation, sustainable agriculture, speciesism and ecofeminism. Pre-requisite: HU101, HU102. (Previously LS2392)

SS311 – Totalitarianism (3)

A uniquely 20th Century creation, totalitarianism is represented by only a handful of examples; yet these few cases have accounted for upwards of 50 million deaths in the past half century. Using Nazi Germany and Stalinist Russia as case studies, this course explores the history and pathology of totalitarianism, paying special attention to its root causes-social, economic, and political. Pre-requisite: HU101, HU102, AH101, AH102, AH201. (Previously LS3380)

SS312 – Technology and Utopia (3)

Do technological events threaten or enhance human imagination and creativity? Readings examine humankind's ambivalence toward technology and explore the impact of various technologies on the environment, the home, the workplace, the community, and the state. Pre-requisite: HU101, HU102, AH101, AH102, AH201. (Previously LS3390)

SS313 - War in the 20th Century (3)

While studying the First and Second World Wars, as well as the Korean and Vietnam conflicts, this course abandons the narrative history of these wars and focuses on the institution of “total war” as a phenomenon unique to the 20th Century. The central concerns will be the impact which war has on the lives of both individuals and the societies they live in. Time will be spent examining how each war leaves its own unique stamp on art, literature, music, and social mores and values of its day. Pre-requisite: HU101, HU102, AH101, AH102, AH201. (Previously LS3990)

SS314 - Cultural Studies: Identity & The Politics of Diversity (3)

This course surveys recent critical dialogues and philosophies of urban culture, including the issues of ethnicity and race, identity, gender, political culture, multiculturalism, and representation. Students will be exposed to a variety of interdisciplinary, theoretical and critical issues of contemporary thought. HU101, HU102, AH101, AH102, AH201. (Previously LS3991)

SS315 – Contemporary Global Studies (3)

This course looks at global studies as a multidisciplinary discourse and includes a brisk and sweeping survey of fifteen leading international problems. Theoretical emphasis will be placed on a critical examination of globalization and closely related concepts such as Modernization and rationalization. Pre-requisite: HU101, HU102, AH101, AH102, AH201. (Previously LS3383)

SS316 - Signs/Symbols/Semiotics (3)

Semioticians practice the art of interpreting signs and symbols with reference to mythology, history, philosophy and current usage in human communications. In this context, students consider the signs and symbols of various cultures. Pre-requisite: HU101, HU102, AH101, AH102, AH201. (Previously LS2360 & SS214)

SS317 - Apocalyptic Imagination (3)

From the Persian Zoroastrianism of the 5th Century to the Heaven's Gate cult of yesterday's headlines, apocalyptic visions and prophecies have been a powerful and constant presence in world civilizations for the past 2500 years. This course explores the nature and history of apocalyptic belief, both in its religious (primarily Jewish-Christian) and secular

expressions, paying special attention to the way it has shaped societies, institutions, and events over the centuries. Pre-requisite: HU101, HU102, AH101, AH102, AH201. (Previously LS2395)

SS318 Maps and Civilizations (3)

The course provides a sweeping survey of the role of cartography in culture and society and the impact of maps on consciousness, especially ideologies, worldviews and travel plans. Global Mappings of demographics and the clash of civilizations will be presented in the context of a critical sociology.

NATURAL SCIENCES (NS)

NS211 - Topics in Geometry (3)

Students learn to see mathematics as a creative activity, a language and a mode of thought while gaining additional skills in mathematical reasoning and problem solving. Geometry is investigated through the study of selected concepts from Euclidean, non-Euclidean and projective geometries, topology, and fractals. Pre-requisite: HU101, HU102. (Previously LS2410)

NS212 - Topics in Physics (3)

This course explores physics from both an historical and conceptual viewpoint. Topics may be selected from classical physics (motion, forces, heat, wave theory) and /or from modern physics (atomic theory, quantum mechanics, relativity, cosmology). The approach to all subjects will be descriptive and conceptual. Pre-requisite: HU101, HU201. (Previously LS2420)

NS214 - Biology in a Human Context (3)

The emphasis of this course is on human biology, the body systems, and how we manage to keep the body within a very narrow range of healthy values in spite of the unhealthy ways we abuse our bodies. The class will look at human reproduction, AIDS, STDs, and “in vitro” fertilization, growth and development of the fetus, and finish the semester with a look at DNA technology, including cloning, GM foods, forensics, and stem cell research. Pre-requisite: HU101, HU102. (Previously LS2433)

NS215 - Human Reproduction & Genetics (3)

Human Reproduction and Inheritance: Topics will include sexual reproduction, fetal growth, contraception, assisted reproduction, sexually transmitted diseases, and inheritance of genetic traits. We will look at the use of DNA technology in forensics (paternity and crime scene) and the human genome project, as well as the more controversial topics of genetically modified foods, cloning, and stem cells. Pre-requisite: HU101, HU102. (Previously LS2434)

NS216 – Astronomy (3)

Students investigate how fundamental principles of physics allow us to deduce what we know about the universe and our solar system's place in it. Topics include solar system formation; the nature of planets, stars, galaxies and black holes; and various cosmological theories and their predictions concerning the creation and the fate of the universe. Pre-requisite: HU101, HU102. (Previously LS2440)

NS217 – Environmental Science (3)

Students study and become familiar with all aspects of environmental science. These include but are not limited to: a) the scientific principles, concepts and methodologies required to understand the interrelationships of the natural world; b) identification and analysis of environmental problems both natural and human-made; c) evaluation of the risks associated with these problems; and d) examination and discussion of alternative solutions for resolving and/or preventing them.

NS312 - Lives in Science

This seminar course uses biographical sources on scientists as well as original writings by scientists to present a realistic picture of scientists as creative, whole people. A look at the personalities and accomplishments of selected scientists sheds light on how science thinks, problem solves, and becomes an agent of change in society. Pre-requisite: one natural science class or permission of instructor. Pre-requisite: HU101, HU102. (Previously LS3994)

ART HISTORY (AH)

AH101 - Introduction to Art History I (3)

Sculpture, painting, and architecture of the Ancient, Medieval and non-Western (Mesoamerica, India) worlds are examined in terms of style, iconography and function. Emphasis is on the historical and cultural contexts within which they were created. The Cincinnati Art Museum is used as a resource. (Previously AH1100)

AH102 - Introduction to Art History II (3)

The visual arts of non-Western (Native America, Canada, Africa, China, and Japan) and Western traditions of the Renaissance through the 19th Century are examined in terms of style and content, social, cultural and political points of view. The Cincinnati Art Museum and Taft Museum are used as resources. (Previously AH1101)

AH201 - Art of the 20th and 21st Centuries (3)

The sources and influences of the major artists, styles, and movements of this period are closely examined. Emphasis is on discussion of pioneering attitudes, theories and concepts of Modern and Postmodern artists. Pre-requisite: AH101, AH102, HU101, HU102. (previously AH2120)

AH202 – 20th and 21st Century Design History (3)

This course surveys 20th and 21st Century design, including industrial design, decorative arts, architecture, typography, illustration and fashion design. Students consider major designers, styles, trends, and historical influences as well as the relationship between fine art and design. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (Previously AH2130)

AH211 - Art of the Renaissance (3)

Significant artistic styles and personalities of Renaissance art in Southern and Northern Europe are analyzed in depth and placed in their historical and cultural contexts. Extensive use is made of the Cincinnati Art Museum. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (Previously AH2110)

AH212 - Arts of Asia (3)

The works and styles of the arts of India, China, and Japan are explored, and extensive use is made of the Cincinnati Art Museum. Pre-requisite: AH101, AH102, AH201, HU101, HU102 (Previously AH2140)

AH213 - Native Arts (3)

This course covers the Art of Mesoamerica from Olmec to Aztec, the Native Arts of North America, and African Art. Key works and styles are examined, and multi-cultural perspectives are explored. Extensive use is made of the Cincinnati Art Museum. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (Previously AH2142)

AH214 – History of Photography (3)

This course examines the history of photography in Europe and America, roughly from its inception in 1839 to the present day. From Daguerre to Andreas Gursky, this class analyzes images, looking at aesthetic, technical, historical, and social issues, with an emphasis on the role that photography plays in shaping ideology and informing popular thought. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (previously AH3115)

AH301 - Contemporary Art: Issues And Ideas (3)

Contemporary art is explored through selected themes, concepts, and artists. Approaches to understanding contemporary art include aesthetics, artist's strategies, art as commodities, Postmodernism, visual cultural studies, gender, and multiculturalism and various other thematic concerns. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (previously AH3124)

AH302 - Approaches to Art History (3)

The focus of this course is on the approaches and methodology used in the discipline of art history. Emphasis is placed on the analysis of scholarly writings that reflect various perspectives in the history of art with particular emphasis on contemporary trends. The current state of the discipline and the new art history will be explored. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (previously AH3160)

AH303 - Museum Studies (3)

An introduction to the history, functions, and purposes of art museums in the United States and Europe are presented. The variety of types, missions and structures of museums, along with contemporary issues in museum studies are covered. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (Previously AH3170)

AH311 – 19th Century French and American Painting (3)

This in-depth look at 19th century French and American painting considers important artists of the era and the relationship of these two art centers. The Cincinnati Art Museum is used extensively. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (Previously AH3112)

AH313 - Early 20th Century American Painting (3)

This class takes an in-depth look at painting in early 20th century America. The course content places the art in context with knowledge from other disciplines such as American Studies, literature, gender, and racial politics, and the economics of the period. Pre-requisite: AH101, AH102, AH201, HU101, HU102. (Previously AH3120)

AH314 – American Decorative Arts & Interiors (3)

This course focuses on late 19th and early 20th century American decorative arts. Emphasis is on Aesthetic, Art Nouveau Arts, and Crafts, and Modern Movements. Cincinnati's significant contribution to the Aesthetic movement and Arts and

Crafts tradition within a national context is examined. Pre-requisites: AH101, AH102, AH201, HU101, HU102. (Previously AH3122)

AH315 - Crossing Borders: Modern & Contemporary U.S. & Mexican Art (3)

The U.S.-Mexico border draws a clear division between these nations, and in the art world between their artistic endeavors. However, despite these boundaries, in reality there have been artists and ideas that have crossed over this division. Through lectures, discussions, and film viewings, we will examine U.S. and Mexican artists, artwork, film, and exhibitions from the 20th and 21st centuries in order to discover the sometimes unacknowledged cultural connections that cross or blur this border. Pre-requisite: AH101, AH102, AH201, HU101, HU102.

PC403 - Museum Studies Internship (3)

This class offers the experience of working in a museum. It requires 90 hours of work in a museum over the summer. Also required is an art history research project and in-class oral presentations. The class meets in the summer and fall. Timing is based on the schedules of the participants and counts as a Fall Semester course. Pre-requisite: AH101, AH102, AH201, HU101, HU102 and instructor permission). (Previously AH4170) Can be used for AH elective credit, PC credit or AS credit with permission of instructor.

COMMUNICATION ARTS (CA)

CA211 – Letterpress Design (3) CA211 Letterpress Design (3)

This course explores technical processes, visual aesthetics and design strategies in letterpress printing through individual printing/publishing projects, as well as a final collaborative project. Students acquire a working knowledge of letterpress operation and design as an historic perspective of printing and to supplement to their knowledge of offset and digital printing technology.

AS481 Senior Seminar I (3)

CA482 Senior Seminar II (3)

FA482 Senior Seminar II (3)

Senior Seminar is a required, team-taught, multi-purpose course for all seniors, which connects a student's undergraduate experience to his/her life beyond the Academy as a graduate student and/or as a practicing professional. The course is designed to initiate students in both conceptual and practical aspects of articulating a life as a practicing professional. The course is not only a guided tour through the process of developing and writing the senior thesis, but also an investigation, discussion and evaluation of what it means to live and work as an artist/designer/illustrator/photographer in the 21st century. In the process, students will explore the concepts, theories, influences, and experiences that inform and support the work they present for review in their senior thesis exhibition. Additionally, the course may cover such topics as: goal setting, topics on the business of art, professional presentations, building a resume, portfolio development, etc.

DIGITAL ARTS (DA)

DA201 Digital Arts I: Drawing Based (3)

This course builds upon the concepts and technical knowledge of basic imaging software presented in the foundation courses- Digital Media I + II. Digital Imaging I presents the unique aesthetic of images produced with various drawing and painting software. Students will work with digital templates, digital drawing pads, scanning conventional drawing and the unique tools of state of the art software to produce imagery that functions as fine art, illustration and images that can be incorporated into video and interactive media.

DA202 Digital Arts II: Photo Based (3)

This course builds upon the concepts and technical knowledge of basic imaging software presented in the foundation courses- Digital Media I + II. Digital Imaging II presents the unique aesthetic of images produced with various photo- based software. Students will work with digital photography, conventional photography, digital scanning and also utilize the tools in state of the art photo-based software to produce imagery that functions as fine art, illustration and images that can be incorporated into video and interactive media.

DA301 Digital Arts III: Sequential (3)

The art of managing multiple images in sequence is the focus of this course. Students begin by studying sequence in drawing and design through the use of drawn story-boards, designing sequence as metamorphosis and with software designed to manage the sequential image. The relationship between image and interval will be explored as it potentially affects motion graphics and interactive media. Assignments will include work with story boarding, animation, flash banners and 3D animation. Software may include Adobe Photoshop and Illustrator, Strata CX, Maya and Flash.

DA302 Digital Arts IV: Motion (3)

IDA II: Motion, utilizes the skills and concepts learned in IDA I: Sequence. This course combines sequence with motion and sound. The primary tools covered are digital video, video editing and software used for enhancing video. Students will shoot live action video and stop animation and also manage this footage with production software. Post-production visual effects will also be covered. Students will also learn to prepare work for viewing using state of the art media software that may include iMovie, After Effects, Motion 2, Quicktime Pro and Final Cut Pro. The focus of assignments is on designing motion for self-expression or communication based products.

DA303 Digital Arts V: Interactive (3)

This course explores various interactive digital media venues including interactive art, computer based training, instructional design methodologies as well as, Internet and intranet. Students will be taught the art of utilizing a multimedia and mixed media approach to creating dynamic interactive digital art and design. This course will build on the use of concepts, software, conventional media and digital imaging presented and explored in IDA I + II and will be encouraged to incorporate ideas and media from photography, printmaking, 3D and drawing. Assignments may include imagery that is projected, viewed on a monitor, cell phone graphics, CD and DVD and television. Software may include Adobe Photoshop + Illustrator, Flash, Strata CX and other previously presented software.

ILLUSTRATION (IL)

IL 201 Illustration I: Composition (3)

This course is a continuation from Foundation Core, of the study of compositional principles, formats and visual elements as related to the art of illustration. Illustration will be studied in its broadest applications including, print media, animation and storyboards, digital media, environmental graphics and alternative formats.

Students will be required to develop ideas through research, using references (photo files, models, original photography and books) and demonstrate inventive, creative thinking. The class will employ the power of the group to generate ideas and solutions (group-think, list-making, preliminary sketching and media studies, and other visual thinking techniques) and develop strategies for crafting them. A variety of media will be used to explore the dynamics of composition and visual language as applied to problems in illustration.

IL 202 Illustration II: Communication (3)

Through a series of studio assignments, lectures, studio visits and class discussions, students will study the exploration, development and execution of the communication message in illustration. Communication categories include promotional, editorial, enhance, narrative. This course will also study the relationship between the use of media and visual aesthetic and communication. Students will be required to develop ideas through research, using references (photo files, models, original photography and books) and demonstrate inventive, creative thinking. The class will employ the power of the group to generate ideas and solutions (group-think, list-making, preliminary sketching and media studies, and other visual thinking techniques) and develop strategies for crafting them. A broad use of various tools and media will be encouraged.

IL 301 Illustration III: Figuration (3)

Through a series of studio assignments, lectures, guest speakers, and class discussions, this course presents the world of illustration and the role of figurative imagery in it. Students will investigate the illustrated image through the use of figure drawing and painting, character development, and the exploration of human, animal and hybrid forms in a variety of venues. The use of conventional media, digital media and their combination will be used. The development of artistic processes, visual thinking exercises and ideation techniques will be utilized.

IL 301 Illustration IV: Narrative (3)

Various drawing and painting projects are used to solve narrative illustration problems in applications including storybooks, storyboards, informational graphics and graphic novels. Students will develop a basic knowledge of technical processes required to produce finished art, including work with graphic arts software to assemble and output digitally illustrated files. Emphasis is on narrative sequencing, composition and technical refinement.

IL 303 Illustration V: Special Topics (3)

Students work individually to develop an interest area of illustration to produce work to build a portfolio and prepare for the Senior Advanced Tutorial. Assignments can be proposed by students with faculty approval, or students work from assignments presented by faculty. Professional illustrators can serve as mentors for students. Contemporary illustrators and illustration will be studied to further an understanding of the field. Students will also be expected to become knowledgeable of professional organizations that support the illustration industry. All assignments will be positioned in the context and expectations of "real world" work and in preparation for thesis work.

PHOTOGRAPHY (PH)

PH201 – Photo II: Digital (3)

Beginning Fall 209 PH201 offered Digital Photography

This course is an introduction to digital photography. The students will learn fundamental camera operations, basic use of photo manipulation computer software, image storage, input/output and image quality. Issues of color, image storage & compression, resolution & image quality are covered. Students will be challenged to understand Digital Photography within the larger context of Photography. Students are required to have a digital camera with manual aperture, shutter, and color options. A limited number of school cameras are available for student use. (Previously FO2713)

PH202 – Photo I: Darkroom (3)

Beginning Fall 209 PH202 offered Darkroom Photography

A course in black and white photography that explores the limits and wonderment of this medium as a means for personal expression. Students will learn darkroom procedures including developing film and printing photographs. The aesthetics of photography will be studied historically in relation to the important trends of the 20th century including post-modern installation work and current image making. Students must have their own 35 mm single lens reflex camera with adjustable apertures and shutters. A limited number of school cameras are available for student use. Prerequisite: PH201 or permission of instructor. (Previously FO2703)

PH301 – Photo III: Black & White (3)

(Darkroom based) Intermediate Black and White Photography is a 3 credit course in the study of photography with emphasis on photography as an expressive art form and the development of critical thinking. The course will cover technical information on: negative and printing controls, bleaching and toning, medium format cameras, the 4x5 camera and studio lighting. (Pre-requisite: Introductory Darkroom Photography.) (Previously FA3713)

PH302 – Photo IV: Experimental Photography (3 credits)

Previously Alternative Processes

A course in experimental photography and mixed media approaches to photography. Emphasis is placed on the development of a unique vision and portfolio of work. Processes covered may include but are not limited to: pin hole cameras, matte medium lifts, Liquid Light, installations, painterly and sculptural approaches to photography and moving images are explored. This class is designed to provide students with the opportunity to employ one, or a combination of alternative approaches in the development of a significant, original body of work. Pre-requisite: PH201 (FO2713) or permission of instructor (Previously FA3723)

PH303 – Photo V: Color (3)

This studio-based course explores the creative use of color in contemporary photography. This course covers shooting and printing of both color reversal film and color negative film. Also covered: medium and large format cameras, studio lighting and mixed lighting. There is a significant digital component to this class as students learn to color manage, color correct, scan, manipulate and print digital prints at a more advanced level. Emphasis is placed on original creative vision. (Pre-requisite: Introductory Darkroom Photography and Digital Imaging 1.) (Previously FA3733)

VISUAL COMMUNICATION DESIGN (VC)

VC 201 VCD 1 | Typography: Form and Function

(New Course content beginning Fall 2008, See discontinued courses for previous descriptions)

This course examines type terminology, anatomy, hierarchy, composition and typographic history in terms of the relationship between visual and verbal language. In the process, the communicative, expressive and informative qualities of typography are explored in both personal and applied design contexts, while also addressing typography's social and historical significance.

Prerequisites: Foundations Program

VC 202 VCD 2 | Imagery: Form and Communication

(New Course content beginning Fall 2008, See discontinued courses for previous descriptions)

This course explores basic communication theory; visual syntax, semantics, and semiotics through a range of media with an eye towards the development and understanding of a range of VCD experiences from scientific to poetic. While students explore the relationships between communication, form, and content, they develop a visual vocabulary through both photographic and pictographic imagery. Finally, students gain experience with image research, graphic reduction, and principles of composition in the generation of visual symbols and metaphors.

Prerequisites: Foundations Program, Drawing 3

VC 301 VCD 3 | Integration: Modes and Methods

(New Course content beginning Fall 2008, See discontinued courses for previous descriptions)

As a continuation of the concepts and content covered in VCD 1 and VCD 2, this course applies the elements and principles of design and typography to a variety of visual communication design contexts. While exploring, investigating and analyzing greater conceptual considerations in both assigned and self-defined projects, students will delve deeper into ideation and visualization to produce and execute more refined and sophisticated solutions to complex problems. The course will include 2D, 3D, and 4D design experiences.

Prerequisites: VCD 1 + VCD 2

VC 302 VCD 4 | Systems: Investigation and Application

(New Course content beginning Fall 2008, See discontinued courses for previous descriptions)

In this course, students explore and implement design systems through the development and production of a related series of design projects, such as posters, brochures, stationery, and brand identity. Through these and other directional devices, students will work in 2D, 3D, and 4D design contexts for a self-defined campaign, conference or event that serves to educate and promote viewer participation.

Prerequisites: VCD 3; co-requisite: VCD 5

VC 303 VCD 5 | Special Topics in Design: Voice and Vision

(New Course content beginning Fall 2008, See discontinued courses for previous descriptions)

This course serves as a bridge between intermediate VCD coursework and Advanced Tutorial and Senior Seminar coursework. Students will participate in a range of design experiences with an increasing focus on self-defined and self-directed work. In addition students will research and investigate modern and contemporary design practices and applications focusing on how design shapes culture and society. As students move from external parameters to defining their own personal vision and voice, they begin the process of developing their own unique design philosophy. *Prerequisites: VCD 3; co-requisite: VCD 4*

PROFESSIONAL COMPONENT (PC)

PC401 - Academy Design Service (3-6)

A design class organized and operated as a professional design studio providing design, illustration and photographic services for Art Academy in-house publications, as well as outside clients. Faculty advisor recommendation is required.

This course fulfills the professional component requirement.

PC402 – Fine Arts Internship (3)

Instructor will help match fine arts students with internship sites to give the student the type (job?) experience they desire. Some of the venues could include, but are not limited to: an artist's studio, a commercial or non-profit gallery, a non-profit arts organization, a museum center, arts restoration business. The goal is for the student to see and participate in one aspect of the business of art; giving them hands on experience. It will help the student figure out whether or not the experience will lead to career path they may wish to follow. The student will work on site 120-180 hours in one semester (which equals 8 to 10 hours/week for 15 weeks.) (Previously FA4930)

PC403 - Museum Studies Internship (3)

This class offers the experience of working in a museum. It requires 90 hours of work in a museum over the summer. Also required is an Art History research project and in-class oral presentations. The class meets in the summer and fall. Timing is based on the schedules of the participants and counts as a Fall Semester course. Pre-requisite: AH1100, AH1101, AH2120, LS1210, LS1211 and instructor permission) (Previously AH4170) Can be used for AH elective credit, PC credit or AS credit with permission of instructor.

PC404 - Communication Arts Internship (3-6)

Students apprentice part-time in a professional design studio, advertising agency, or corporate design office. Professional apprenticing provides students with experience in business operations. **This course fulfills the professional component requirement.** (Previously CA4200)

PC405 - Professional Practice Studio (3)

This is a client based "real-world" experience in a faculty supervised class context. Faculty serve as liaisons for students and outside clients to provide a variety of professional experiences intended to prepare students for their post academic careers through exposure to typical professional situations. Students meet with client to prepare proposals, develop strategies, complete work, and meet deadlines. Students also write a paper evaluating the experiences and lessons learned. **This course fulfills the professional component requirement.**

FINE ARTS (FA)

FA311 - Time Arts (3)

This introductory course is concerned with creating works of art that are fully realized when presented within a specific period of time. Students develop concepts for a performance work then encouraged to realize their concepts by employing (traditional) means of storytelling, movement, dance, music, set design, lighting, etc. The creation of objects, drawings, models, scripts and other physical elements, are intended to be more fully understood in the context of a live presentation. A history of performance and time-based art of the last century will be presented. Pre-requisite: Foundations Program (Previously FA3855)

FA312 - Artists' Books (3)

This course will include: study of book forms and basic bookbinding approaches through demonstration, research and investigation of contemporary artist's books; exploration of the relationship between text and image and the design of the book using letterpress, digital output, xerography, photo, and additional print and drawing media; experimentation with altered and deconstructed books. Students will work from a technical base to create books, one of a kind and limited editions, which reflect personal issues and exploration of contemporary and historical directions in artist's books. Classes will consist of demonstrations, discussions, book projects, studio time, in progress and group critiques, field trips and/or visiting artists. Pre-requisite: Foundations Program (Previously FA3923)

AS481 Senior Seminar I (3)

CA482 Senior Seminar II (3)

FA482 Senior Seminar II (3)

Senior Seminar is a required, team-taught, multi-purpose course for all seniors, which connects a student's undergraduate experience to his/her life beyond the Academy as a graduate student and/or as a practicing professional. The course is designed to initiate students in both conceptual and practical aspects of articulating a life as a practicing professional. The course is not only a guided tour through the process of developing and writing the senior thesis, but also an investigation, discussion and evaluation of what it means to live and work as an artist/designer/illustrator/photographer in the 21st century. In the process, students will explore the concepts, theories, influences, and experiences that inform and support the work they present for review in their senior thesis exhibition. Additionally, the course may cover such topics as: goal setting, topics on the business of art, professional presentations, building a resume, portfolio development, etc.

FA491 – Advanced Tutorial (6)

Advanced Tutorial is the advanced level course work for all studio areas combining students in all majors. This course is taught collaboratively with a team of faculty. Students will complete their visual thesis in this course.

Advanced Tutorial presents an opportunity for greater discussion across all disciplines, increasing a sense of community as a positive learning environment, blurring traditional territories, and opening possibilities in specific media and multi-disciplinary activity. This experience prepares students for the collaborative life as practicing professionals in the fields of art, design, and art history. Pre-requisite: 15 credits in the studio major.

PROFESSIONAL COMPONENT (PC)

PC401 - Academy Design Service (3-6)

A design class organized and operated as a professional design studio providing design, illustration and photographic services for Art Academy in-house publications, as well as outside clients. Faculty advisor recommendation is required. **This course fulfills the professional component requirement.** Pre-requisite: 39 studio credits.

PC402 – Fine Arts Internship (3)

Instructor will help match fine arts students with internship sites to give the student the type of internship experience they desire. Some of the venues could include, but are not limited to: an artist's studio, a commercial or non-profit gallery, a non-profit arts organization, a museum center, and arts restoration business. The goal is for the student to participate in one aspect of the business of art; giving them hands on experience. The student will work on site 120 hours in one semester. **This course fulfills the professional component requirement.** Pre-requisite: 39 studio credits. (Previously FA4930)

PC403 - Museum Studies Internship (3)

This class offers the experience of working in a museum. It requires 90 hours of work in a museum over the summer. Also required is an Art History research project and in-class oral presentations. The class meets in the summer and fall. Timing is based on the schedules of the participants and counts as a Fall Semester course. **This course fulfills the professional component requirement.** Pre-requisite: AH1100, AH1101, AH2120, LS1210, LS1211 and instructor permission) (Previously AH4170)

PC404 - Professional Practice (3-6)

Students apprentice part-time in a professional design studio, advertising agency, or corporate design office. Professional apprenticing provides students with experience in business operations. **This course fulfills the professional component requirement.** (Previously CA4200)

PC405 Professional Practice Studio (3)

This is a client based “real-world” experience in a faculty supervised class context. Faculty serve as liaisons for students and outside clients to provide a variety of professional experiences intended to prepare students for their post academic careers through exposure to typical professional situations. Students meet with client to prepare proposals, develop strategies, complete work, and meet deadlines. Students also write a paper evaluating the experiences and lessons learned. **This course fulfills the professional component requirement.** Pre-requisite: 39 studio credits.

DRAWING (DR)

DR201 Drawing III: Investigations in Space and Meaning (3) This course investigates a variety of approaches to describe and communicate spatial information. Students work from direct observation of landscape, still life, interior space and the human figure investigating expressive and narrative possibilities. Complex compositional, spatial and lighting situations and multiple figure poses will challenge student’s technical and conceptual drawing abilities. It also explores the implications of the artist’s choice of spatial structures and introduces students to non-western spatial conventions as well as mapping, the grid and patterning. Pre-requisite: FO122 (Previously FO2201)

DR202 Drawing IV: Strategies and Media (3) Students explore a range of strategies and processes and experiment with traditional and contemporary media in solving problems that deal with space, time, narrative and abstraction. This course supports the student in broadening drawing strategies, taking risks, experimenting with materials and surfaces, expanding subject matter and content and thinking and working conceptually. Pre-requisite: DR201 (Previously FO2202)

DR211 Human Anatomy for Artists (3)

This course is a detailed survey of the bony and muscular forms: their shapes, functions, and proportions, which produce the forms we see and draw on the nude. Class sessions include lectures, demonstrations, and drawing from the nude. Pre-requisite: DR201

DR301 Drawing V: Contemporary Problems in Drawing

In the process of encouraging more freedom, responsibility and personal decision- making in each student, this course introduces students to concepts, roles, processes and practices that characterize contemporary drawing. Through research and individual practice, the student gains an understanding, of the place and value of drawing in contemporary art and in their own art making. Pre-requisite: DR202

DR302 Figuration

This course allows the student to explore the figure from a variety of points of view and a variety of purposes, including formal, descriptive, portrait, expressive, social, cultural, iconic, metaphorical, symbolic and narrative. There is attention to both traditional and contemporary approaches to meet individual student needs. Pre-requisite: DR202

DR305 Perceptual Drawing

Students develop artwork through observation and visual consideration using a combination of varied materials, color, and perceptual manipulation. The course investigates representational methods of drawing as well as inventive ways of creating line, shape, texture, and space. Students are encouraged to explore the emotional possibilities of representation and to bring their own concerns and issues to the process of drawing. Pre-requisite: DR202(Previously FA3824)

DR306 Intermediate Drawing: Color and Figure

A goal of this course is for students to learn to draw expressively from the figure. Work consists of representational drawings of the figure in space, as a compositional design element and as an expressive agent. Color is explored as a means of enhancing form, light, and space. A survey of artist’s approaches to the human figure accompanies the studio work. Pre-requisite: DR202 (Previously FA3825)

DR307- Intermediate Drawing: Experimental Drawing

In this course students are encouraged by the instructor and the working atmosphere to take substantial risks in their drawing. Students can experiment with materials, media, format, approach, and subject matter. While the work is largely student directed, the instructor supports and guides the student in the form, direction, and nature of the experimentation. Students are introduced to a wide range of investigations and expressions happening in contemporary drawing. Pre-requisite: DR202(Previously FA3826)

DR308 - Intermediate Drawing: Drawing as Inquiry

This course puts strong and consistent emphasis on research as a basis for the development and sophistication of drawing, both product and process. This course focuses on drawing as a means of intentional research/investigation in the context of

strategy, process and concept. Varied approaches to drawing are all built around preliminary and substantial research leading to drawing solutions to issues or ideas independently chosen by the student. Pre-requisite: DR202(Previously FA3827)

DR309 – Drawing Collage

Students will be exposed to varied methods of collage techniques, historical and contemporary. Collage will be utilized as a tool or drawing as well as a means of juxtaposing images to create content. Pre-requisite: DR202(Previously FA3828)

DR310 - Quantity, Scale, Surface in Drawing

This course will explore varied approaches to quantity, scale and surface choices and the implications of these and other formal decisions on content and conceptual ideas. Projects will include monumental drawing, minimal drawing, varied formats and working in multiples. Media, subject and content are student driven with certain parameters provided by the instructor to encourage risk taking and growth in the students' chosen direction. Pre-requisite: DR202 (Previously FA3829)

DR311- Mixed Media Drawing

This drawing course investigates the possibilities of using a wide variety of media in the process of drawing. Students will be asked to push the boundaries of traditional mark making and consider how a variety of materials and techniques can be utilized in drawing to explore their own issues and concerns. Pre-requisite: DR202 (Previously FA3830)

DR312 – Narrative Drawing

This course is designed to familiarize students with a broad array of concepts, techniques and working methodologies that fall under the broad definition of narrative imagery. Narrative Drawing investigates issues such as sequence, series, storyboard, image and text, time, communicating information and exploring content, which may include fiction, history, autobiography, diary, and memory. As narratives are infinitely diverse, students will be encouraged to develop visual solutions relying on inventive, considered, personal concerns. Pre-requisite: DR202 (Previously FA3831)

DR313 - Individual Investigations in Drawing

This course allows the student, through drawing, to make a sustained commitment to a concept, theme, or issue of their choosing. This class is dependent on individual development and supports attention to individual needs. "Drawing" in this course is interpreted broadly and could incorporate collage, digital processes, photography, and the use of traditional and non-traditional surfaces and formats. Since much of the course is self-directed, students are expected to take initiative in their work, and move beyond comfortable levels of achievement. Pre-requisite: DR202 (Previously FA3832)

PAINTING (PA)

PA201 - Painting I (3)

This is an introduction to oil painting. Students will work mostly on instructor directed experiences that teach perceptually based painting skills through still life, interior space and the figure. Instruction includes building stretchers and preparing paint surfaces. Students will be directed to artists related to their personal interests as well as contemporary and art historical sources relative to the course assignments. Pre-requisite: Foundations Program (Previously FO2113)

PA202 - Painting II (3)

Students continue to work in oil paint from observation among the figure, still-life/environments and art historical sources including works in the Cincinnati Art Museum. Instruction includes alla prima painting, under-painting and glazing techniques. Pre-requisite: PA201 (Previously FO3123)

PA301 – Painting III (3)

The continuation of Painting II with an introduction to personalized imagery, issues, and concerns, reinforced by continued growth of technical skills and conceptual development. This course also focuses on non-traditional aspects of painting display and material use. Pre-requisite: PA202 (Previously FA3113)

PA303 – Painting IV: Materials and Techniques (3)

This course covers the traditional media of metal point, egg tempera, encaustic, oil color grinding, buon fresco. History of each media is covered and the origins of color pigments are introduced in the beginning, as these are the same dry pigments used throughout the course. Once each medium is introduced and practiced, the class is introduced to contemporary uses of media by visits to the Cincinnati Art Museum, reproductions and student research and possibly by visiting artists. Required for all painting majors and may be taken by all others as a studio elective Pre-requisite: PA201 for Painting Major/Minor. May be taken as Studio Elective by others.

PA302 - Painting V (3)

Painting V continues to emphasize personal growth, technical skills, appropriate craft and execution and conceptual development. Assignments with limited parameters encourage students to choose areas of investigation that could include working non-objectively or from source material. Students create work and do writing and research to prepare for their thesis experience in their senior year. Pre-requisite: PA301 (Previously FA3123)

PHOTOGRAPHY (PH)

PH201 – Photo I: Digital (3 credits)

This course is an introduction to digital photography. The students will learn fundamental camera operations, basic use of photo manipulation computer software, image storage, input/output and image quality. Issues of color, image storage & compression, resolution & image quality are covered. Students will be challenged to understand Digital Photography within the larger context of Photography. Students are required to have a digital camera with manual aperture, shutter, and color options. A limited number of school cameras are available for student use. Pre-requisite: Foundations Program (Previously FO2713)

PH202 – Photo II: Darkroom (3 credits)

This is a course in black and white photography that explores the limits and wonderment of this medium as a means for personal expression. Students will learn darkroom procedures including developing film and printing photographs. The aesthetics of photography will be studied historically in relation to the important trends of the twentieth century including post-modern installation work and current image making. Students must have their own 35 mm single lens reflex camera with adjustable apertures and shutters. A limited number of school cameras are available for student use. Prerequisite: PH201 or permission of instructor. (Previously FO2703)

PH301 – Photo III: Medium and Large Format (3)

Medium and Large Format Photography is the study of photography with emphasis on photography as an expressive art form and the development of critical thinking. The course will cover advanced technical information on: black and white negative and printing controls, bleaching and toning, medium format cameras, the 4x5 camera. (Pre-requisite: PH202) (Previously FA3713)

PH302 – Photo IV: Experimental Photography (3 credits)

A course in experimental photography and mixed media approaches to photography. Emphasis is placed on the development of a unique vision and portfolio of work. Processes covered may include but are not limited to: pin hole cameras, matte medium lifts, Liquid Light, installations, painterly and sculptural approaches to photography and moving images are explored. This class is designed to provide students with the opportunity to employ one, or a combination of alternative approaches in the development of a significant, original body of work. Pre-requisite: PH202 (FO2713) or permission of instructor (Previously FA3723)

PH303 – Photo V: Color (3)

This course explores the creative use of color in contemporary photography. This course covers shooting and printing of both color reversal film, color negative film, digital scanning of color negatives, and digital SLR. There is a significant Photoshop component to this class as students learn to color manage, color correct, scan, manipulate and print digital prints at an advanced level. Emphasis is placed on original creative vision. (Pre-requisite: PH301) (Previously FA3733)

PRINTMAKING (PR)

PR201 - Print Media I: Etching, Litho, Monoprint, Relief (3)

Printmaking allows for the creation of multiples in consistent editions and for layered multimedia images capable of many variations. Physical marks and surfaces are transformed and unified through the transfer of image to paper. Students will explore painterly monotypes, black and white and color relief prints, lithographic images on stone or plate and intaglio methods of line etching and aquatint. Student imagery is developed based on visual assignments and personal concepts. Basic principles of design and drawing are strengthened and reinforced. Area print exhibitions are learning resources for the course. Pre-requisite: Foundations Program

PR202 - Print Media II: Screen Printing (3)

(Revised 6/4/09)

This course offers an opportunity to develop drawing, design, color and painting in new personal directions through screen printing. The student will investigate unique aspects of printmaking such as layering of color, transparency, thinking in steps, and producing multiples. Subject matter may include observed motifs, including the nude, and images from other classes. The Cincinnati Art Museum's print collection is used as a resource. Pre-requisite: Foundations Program

PR301 - Print Media III: Litho/Relief (3)

Students learn to make lithographic images printed from stones or polyester plates using photocopy transfers, hand drawing and digital imagery. Relief prints are developed by cutting into wood using subtractive techniques and printing with multi colored layering. Multimedia print approaches are explored including stamping, letterpress and alternative approaches. Growth of personal imagery and concepts is encouraged. Students participate in class study of prints in area museums and local print exhibitions. Pre-requisite: PR201

PR302 - Print Media IV: Etching, Collagraphs & Mono-prints (3)

Students will develop images using intaglio techniques, which means printing from beneath the surface. Metal plates will be etched, scratched and textured and cardboard plates will be collaged to create multi colored and layered images that can be printed in relief or intaglio. Solar plates are used to create digital and photographic imagery. Mono-printing, the most experimental and spontaneous print method, will also be used to create prints. Growth of individual ideas and imagery is encouraged. Print study at area exhibitions is a regular part of the course. Pre-requisite: PR301

PR303 - Print Media V: Screen Print & Digital Techniques (3)

Hand Drawn and photographic techniques of screen printing are developed to an advanced level. Emphasis is placed on photomechanical techniques using the computer and digital printer. The course is designed to promote individual expression using the unique qualities of screen printing such as rich color and large-scale imagery. Guest critics and the CAM print collection support the course content. Pre-requisite: PR202

SCULPTURE (SC)**SC201 – Sculpture I: 3D Plastic Form (3)**

This course is an introduction to plastic media and processes including perceptual studies in clay modeling and direct plaster. Casting techniques introduce understanding of 3D material substitution using such media as wax and Hydro-stone. In addition to materials and techniques, students are made aware of the physical confrontation that exists with three-dimensional art through issues of scale and spatial arrangement. Pre-requisite: Foundations Program (Previously FO2613)

SC202 – Sculpture II: 3D Constructed Form (3)

This course offers an introduction to understanding three-dimensional structure through constructions that utilize different media and additive technical methods. The concept of a working model is introduced. An introduction to welding steel provides the means to build skeletal and volumetric forms, as well as to create supporting armatures for other works. Working with slab construction provides the basis for fired clay sculpture. Mixed media constructions with found materials focus on appropriate assemblage techniques. Assignments address sourcing and exploring materials and how material choice and scale change affect communication. Pre-requisite: Foundations Program (Previously FO2623)

SC301 - Sculpture III (3)

This rigorous studio experience challenges students to select media and processes appropriate to the development of their individual vision/ voice. Students will engage in a variety of material investigations through research and manipulation. Natural processes, kinetics, light, and sound are presented as sculptural elements. A study of contemporary sculptural practices supports the studio experience. Pre-requisite: SC201 or SC202

SC303 – Sculpture IV: Figure Sculpture (3)

Explore principles of three-dimensional form through a study of the human figure. Students may work in terra cotta, a clay to be fired, plaster casting in Hydro-stone, fiberglass and plastics or through other additive and subtractive construction techniques using wood, steel, direct plaster, or a variety of other materials. (Previously FA3633) Pre-requisite: SC201 or SC202

SC302 - Sculpture V (3)

This studio course focuses on open forms, arrangement of elements in space, interaction with an audience, and issues of context. Students may create immersive environments, intervene in public settings, and/or invite participation. Concepts of the public, privacy, boundaries, scale, and place are addressed. A study of contemporary 3-D practices supports the studio experience. Pre-requisite: SC301

SC403 – Advanced Figure Sculpture (3)

Individual investigation of sculpture elements, problems and media are encouraged for fourth year sculpture students. Designed to allow individual growth in the student's main area of interest and to increase knowledge, skill and self-awareness. The welding room and woodshop will accommodate sculpture majors who wish to produce large works. Pre-requisites: Pre-requisite: SC303 (Previously FA4633)

FOUNDATIONS (FO)**FO101 - Core (6)**

Concepts, materials, techniques, tools and vocabulary are studied in a sequence of interrelated assignments involving two-dimensional design, three-dimensional design and some drawing. Students develop their ability to manipulate and organize ideas to communicate, solve problems and express themselves through visual language. Important technical components include safe use of the power tools in the woodshop. Stress on self-discipline, risk-taking and craftsmanship help develop the student's positive self-image in relation to the visual arts (Previously FO1101)

FO102 - Creative Processes (3).

This studio course introduces students to visual thinking strategies and methods that assist in creating works of art and design. The focus is on managing visual problems in the visual realm in order to develop a personal creative process. Methods such as the Five Minute Think, idea sketching, identifying blocks and aids to creativity, brainstorming, lateral thinking, and the Koberg and Bagnall Seven Stage Creative Process help them to more confidently approach any problem regardless of subject matter, concept or medium.

FO103 - Color: Theory and Application (3)

This course examines the theoretical and practical applications of color in both fine arts and communication arts, color perception and its implications in visual culture. Students will develop an understanding and sensitivity to color through individual and group investigations using a variety of media. Projects will include a study of examples from art history and contemporary visual practice. This course is a prerequisite for all second year studio courses.

FO111 - Digital Media I (1.5)

This required course offers an introduction to digital technology where students learn how to work with the Academy's computer network and equipment. With a range of tools the class provides a foundation in digital photo manipulation, vector based drawing and page layout, in order to use digital technology in meaningful and competent ways in their current and future studio work.

FO112 - Digital Media II (1.5)

This course is the second in a sequence of required Foundation courses in digital technology offering opportunity to gain more experience with photo manipulation software, vector based drawing software and their introduction into other digital formats. The course also introduces students to animating still images in a video format and 3D modeling, laying the groundwork for work in future studio classes in both Fine Art and Communication Art.

FO121 - Drawing I (3)

New Course content beginning Fall 2007

This course is an introductory drawing experience for all BFA students. It takes the student through a variety of challenges in observational drawing using line and value. It includes the study of geometric simplification, one and two point measured and freehand perspective and developing an illusion of light.

FO122 - Drawing II (3)

New Course content beginning Fall 2007

Focus is on observational, descriptive and formal aspects of objective drawing. The course focuses on the human skeleton, muscles and figure. While the course continues the development of perceptual awareness and of objective and analytical drawing abilities, it gives the student a full semester to study the human figure in terms of basic proportions and anatomy. Working with the skeleton and the clothed and nude figure in an environment, students gain knowledge of interior structure to create integrated and unified form. Other issues include foreshortening, freehand perspective, selection of spatial indicators, light, shadow, surface qualities and composition. Students explore working in a range of scale with both wet and dry media.

INDEPENDENT STUDY**IS1000 – Independent Study-variable cr.**

Students have the option of working independently in a studio area with an instructor or may meet in-group critique with a team of faculty. Students complete an Independent Study Proposal. Faculty, Department Chair and Academic Dean approval is required.

MASTERS OF ART IN ART EDUCATION**AH5112 – 19th Century French and American Painting (3)**

This in-depth look at 19th century French and American painting considers important artists of the era and the relationship of these two art centers. The Cincinnati Art Museum is used extensively. Art History Elective.

AH5115 – History of Photography (3)

This course will examine the history of photography in Europe and America, roughly from its inception in 1839 to the present day. From Daguerre to Andreas Gursky, this class will analyze images, looking at aesthetic, technical, historical and social issues, with an emphasis on the role that photography plays in shaping ideology and informing popular thought. Art History Elective

AH5120 - Early 20th Century American Painting (3)

This advanced art history class takes an in-depth look at painting in early 20th century America. The course content places the art in context with knowledge from other disciplines such as: American Studies, literature, gender and racial politics, economics of the period. Pre-requisite: AH1100, AH1101, AH2120, LS1210, LS1211

AH5124 – Contemporary Art: Issues and Ideas (3)

A graduate level exploration of contemporary art from 1970 through the present. This course explores the contemporary art world, with topics ranging from a focus on artists and media, to collecting and art politics, to various thematic concerns. Field trips and guest lectures diversify the course. Required Art History

AH5130 – 20th Century Design History (3)

This course surveys 20th Century design including industrial design, decorative arts, architecture, typography, illustration and fashion design. Students consider major designers, styles, trends and historical influences as well as the relationship between fine art and design. Pre-requisite: AH1100, AH1101, AH2120, LS1210, LS1211

AH5135 - History of African American Art (3)

This multi-part history of African American art will survey recent critical dialogues and philosophies of visual art and culture unique to the diasporic black community. The course will address: issues and evolution of black art aesthetics, the “souls of black folks”, the “new Negro” art in the Harlem Renaissance, the evolution from “new Negro to new deal”, and the search for freedom. Art History Elective

AH5140 - Art of Ancient India (3)

The painting, sculpture and architecture of the Indian subcontinent are surveyed, focusing on Buddhist, Hindu and Islamic art. Reference is made to the history, mythologies, religions and music of India. Art History Elective

AH5160 – Approaches to Art History (3)

The focus of this course is on the approaches and methodology used in the discipline of art history. Emphasis is placed on the analysis of scholarly writings that reflect various perspectives in the history of art with particular emphasis on contemporary trends. The current state of the discipline and the new art history will be explored.

AH5170 - Museum Studies (3)

An introduction to the history, functions, and purposes of art museums in the United States and Europe will be presented. The variety of types, missions and structures of museums, along with contemporary issues in museum studies will be covered.

MA5000 – Graduate Studio (1.5)

Students have the option of working independently in a studio area with an instructor during the Fall and Spring semesters and will meet in-group critiques with faculty. Students will be required to complete an independent study proposal and receive approval by the instructor(s).

MA5330 – Graduate Printmaking (3)

Students originate, develop and produce a series of prints expressive of a certain theme or idea related to the student’s own visual direction. Advanced skills are developed in the printmaking media; it can include, but is not limited to intaglio, lithography, silkscreen, collagraphs, mono-prints and photomechanical processes. Understanding and control of procedures of drawing, process and printing are emphasized for each student. The developments of individual technical and conceptual skills, as well as methods applicable to classroom teaching are explored.

MA5450 – Graduate Digital Imaging (3)

An introduction to computer hardware and software using the Macintosh computer. Students produce visual imagery applicable to the development of personal images and expand understanding and use of the computer as a graphic tool.

MA5460 – Graduate Digital Multi-Media (3)

An electronic forum for applying computer graphics/design (typographic, photographic, video graphic and illustrated) to a variety of visual problems using both static and animated images. Students work with sequential and navigational or interactive forms of communication, developing a visual vocabulary upon which to base personal style and graphic message.

MA5500 – Art Education Seminar I: Contemporary Issues in K-12 Art Education (3)

Selected literature on current movements in art education is analyzed and evaluated using a variety of perspective; philosophical and personal. A variety of methods are employed such as group learning, formal debate and individual presentations.

MA5510 – Art Education Seminar II: Teaching Art History (3)

Current theory and practice in K-12 art education for teaching descriptive, interpretative, evaluative and historical aspects of the visual arts.

MA5520 – Art Education Seminar III: Teaching Aesthetics and Criticism (3)

Current Theory and practice in K-12 art education for teaching theory and theorization into art, beauty and the aesthetic. Teaching aesthetics is examined both as a specialized area of study and one integrated with art criticism, art history and art creation.

MA5520 – Art Education Seminar IV: Curriculum Development (3)

Students study principles from current research on program design for integrating art creation, art criticism, art history and aesthetics. The course includes rationale development, various ways of structuring content and evaluation. Students design curricula that serve both as a synthesis of learning in the MA program and for their own teaching.

MA5540 – Art Education Seminar: Portfolio Presentation (1)

Students work with faculty to prepare a final portfolio, which documents the candidate's personal and professional growth and synthesizes what has been learned in the MAAE program. A written statement, an oral presentation and an exhibition of a body of studio work are three components of the final Portfolio Presentation required for completion of the MAAE degree.

MA5600/5610 – Graduate Mixed Media (3)

An exploration of alternative visual means will be used to address student-determined concepts and subjects. The approaches will invite the use of a mixture of media possibly taking the form of artist's books, boxes, sculpture, installation and performance. Media to be used may include (but are not limited to) hardware, paints, prints, photocopies, wood, fiber and found objects.

MA5700 – Graduate Sculpture (3)

Sculpture students are encouraged to set ambitious self-directed goals following the introduction of a variety of 3-D processes including: wood construction and subtraction, metal fabrication, modeling, casting and various non-traditional processes. Technical demonstrations will be supported by critiques and group discussions in which students will gain an understanding of contemporary issues in sculpture. During studio sessions, students may be encouraged to master the skills of a specific media or focus on subject, theme or narrative by expressing it through several different media solutions.

MA5710/5720/5730 – Graduate Photography (3)

Students develop aesthetic and conceptual skills through the medium of photography. Emphasis is on the content and context of imagery and its historical importance for contemporary image making. Study includes important photographers, photographic issues, camera instruction and darkroom techniques.

MA5800 – Graduate Painting and Drawing (3)

This course encourages the student to visually express individual concepts while broadening technical, form and perceptual skills using a variety of painting and drawing media. Class experiences support the investigation of contemporary issues, content imagery, process and problem solving relative to personal and professional development as an artist. Regular studio sessions, individual and group critiques help the student develop a cohesive body of work both conceptually and technically. Working from direct observation, abstractly or in a conceptual genre, students work to develop a personal voice in their work through painting and drawing.

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